

GEMS/Estt/24-25/005

10-10-2024

## CIRCULAR

Sub:- Reconstitution of Grievance cell as students Grievance Redressal Committee (SGRC).

As per UGC Order No: 132603/DSW-ASST-3/2023Admn, I am pleased to inform that the following members constitute the Students' Grievance Redressal Committee to effectively address and resolve student concerns within our institution.

### Committee Members:

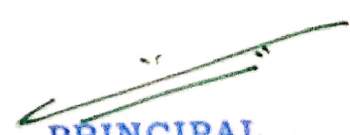
**Chairperson:** Mr. Mohamed Navas .K

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### **Members:**

- 1) Mr. Mohammed Ashraf .M  
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- 2) Dr. Finose .A  
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- 3) Ms. Saritha .K  
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- 5) Ms. Fathima Najwa .N (Student Member)  
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**PRINCIPAL**  
GEMS ARTS & SCIENCE COLLEGE  
KADUNGAPURAM P.O., RAMAPURAM  
MALAPPURAM DT. - 679 321, KERALA

## Objectives of the Committee:

- To provide a structured platform for students to voice their grievances.
- To ensure fair and impartial investigation and resolution of complaints.
- To promote a supportive and inclusive campus environment.

## Responsibilities:

- Review and address grievances submitted by students.
- Conduct meetings to discuss and formulate resolutions.
- Maintain confidentiality regarding all complaints and proceedings.
- Provide periodic updates and reports on grievances handled.

**Term:** The committee will operate from the date or until further notice.

We expect the committee to fulfill its duties with integrity and dedication, ensuring that the voices of the student body are heard and respected.

Principal  
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