#### GEMS ARTS AND SCIENCE COLLEGE

### GEMS LIBRARY AND RESEARCH CENTRE



The Gems Library and Research Centre of the Gems Arts & Science College Ramapuram is one of the best libraries under affiliated Colleges of the University of Calicut. Being the hub for information and learning process, a well-designed library functions has been ensured for the utilisation of both the staff and learners in and outside of the institution.

During the period of 2008, Gems library started their functions with the collection of 1250 books and 12 Journals & 5 Magazines and 8 Newspapers.

The GEMS College achieved a historic milestone with the inauguration of its new annexure complex for the Gems College Library and Research Centre on September 19, 2022. The inauguration ceremony was graced by the presence of Sri V.N. Vasavan, the honorable Cooperative Minister, who inaugurated the complex. On the same day GEMS open Theatre with all the modern facilities was also inaugurated by the Muslim League General Secretary Sri.Kunjalikutty. Additionally, the Digital Library was inaugurated by Munavarali Shihab Thangal, marking a significant moment in the college's development. The newly built Research and Innovation Centre was inaugurated by Dr.M.K.Jayaraj, The Vice –chancellor, University of Calicut.

Smitha Pramod Librarian Gems College Ramapuram Dr. NAVEEN MOHAN PRINCIPAL

GEMS ARTS AND SCIENCE COLLEGE KADUNGAPURAM (PO), RAMAPURAM MALAPPURAM DT., KERALA-679 321



The college library building has an area of 17328 sq.ft. The library at present has a collection of more than 14500 books (Including Reference Materials & Reference text books) with 296 Gift books.

### Vision

Our vision is to help the members develop the reading habit, taking a step towards making them socially committed individuals through reading.

#### Mission

Our mission is to develop a tendency for reading through the library and provide students with an opportunity to enhance various skills including their writing skills.

# **Library Sections**

The college library is arranged in different sections for easy access of materials and provides quick service to its users. The entrance of the library had a barcode scanner to record the entry and exit of the users.

The college Library has different sections and areas and are listed below

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- Circulation Section: For issue and return of the books and documents
- Property Counter: To keep the personal belongings of the users
- New Arrival Display: The newly added collections of the library will be displayed here
- Reading Room: Space for reading their own textbook, study material, all printed materials and newspapers
- Periodical Section: Journals, Magazines and weeklies are arranged here.
- Digital Library: 20 Computers were provided with internet access.
  - Libraries have a digital library software **Dspace**, through which users can access the intellectual output of an institution.
  - A screen reader Software NVDA (Non-Visual Desktop Access) has been installed
    in the library for the benefit of the visually impaired.
- Technical Section: 1 computers here (for technical work, D space and server)
- Librarian Cabin: 1 Computer for Verification
- Circulation Counter: 2 Computers for issue & return
- Reprographic Sections: for Photostat and printing
- Stack Room: Library collections are classified and arranged according to DDC 23<sup>rd</sup> edition.
- Reference Section: for keep reference books (not for issue)
- Question paper corner: Collection of Previous year question papers.
- Report Corner: for previous years project reports.
- Theatre: For Hybrid classes and meetings (11.2 DOLBY ATMOS Theatre system)
- Research and innovation Centre: for seminar presentation, Research related activities
- Periodical and journal archive: The library maintains a good collection of Newspapers, journals and magazine archive.
- Publication Division : for Publication work

The books are encoded with barcoding technology, and it helps in the smooth running of the issue and return process of the books in the library. The issue and return process is carried out at the circulation section.

College library has a good collection of subject books, reference books, Journals, Magazines and newspapers. College library provides INFLIBNET –N-List to access e-books and e-Journals. Apart from this facility, the library also provides previous year question papers and Dissertations.

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Library had a digital institutional repository in the Dspace platform through this library user can access the previous year question papers, syllabus, Project/dissertation.

NVDA: Assistive technology for differently abled users are provided

# Infrastructure of library

- In-Out Register Kiosk
- CCTV Surveillance for security reinforcement
- High Speed Internet (100mbps)
- Printer

Sl.No.	Collections	Number
1.	Books	14480
	(Including Reference Materials text	
	book)	
2.	Gifted Books	495
3.	Journals	20
4.	Magazine	7
5.	Newspapers	10
6.	Project Report/Dissertation	900+
7.	E-Resources	1,99,500+ e books
		6000+ e-journals

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## SECTIONS AND SERVICES

### The library provides the following sections and services & facilities to its users

SECTIONS	SERVICES & FACILITIES	
Circulation section	Issue, Return	
Reference section	Reference service	
Periodical Section	Access to INFLIBNET -NLIST resources	
OPAC	Orientation programs	
Digital section	New Arrivals Display	
Reading Room	Authors Meet up	
Stack Room	Travel to literary places	
Research &Innovation Centre	Club activities	
Reprographic service	CCTV surveillance	

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## **Issue and Return**

The issue and return policy is based on the library rules.

Time for issue & Return - 9 AM -4.30 PM

Category	Number of books	Loan period
Students-UG	2	14 Days
Students-PG	4	14 Days
Faculty	8	1 Month
Non-teaching staff	4	1 Month

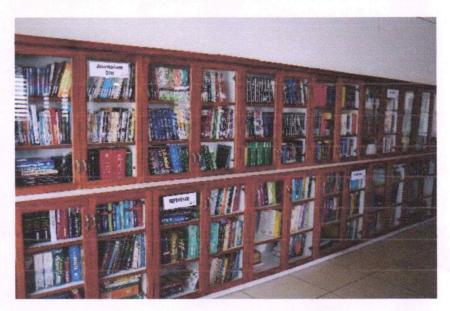
## Working Hours of the Library:

- 8.30 AM-5.00 PM-Weekdays
- 9.30 AM -3.30 PM-Saturdays
- The library is closed on Sundays and all public holidays

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#### **Books Arrangements**

A well-arranged library creates a sense of order and neatness. This not only contributes to a positive environment for users but also makes it easier for library staff to maintain and manage the collection. A systematic arrangement of books encourages users to explore related topics while browsing. It allows patrons to discover new materials and authors in the same subject area, promoting serendipitous learning. The Gems Library and Research Centre is typically following a systematic method. The systematic arrangement of books in a library helps users effectively locate the materials they need for Studies or reading interests.

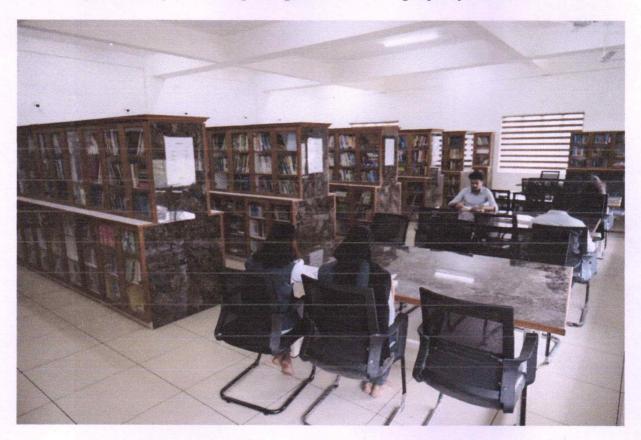




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# Reference Space

Reference sections often cover a wide range of subjects, allowing students and faculties to find information on diverse topics within the same space. This breadth of coverage is helpful for interdisciplinary research or for users with varied interests. The College Library provides a reference space with separate seating arrangement with seating capacity of 24 seats.



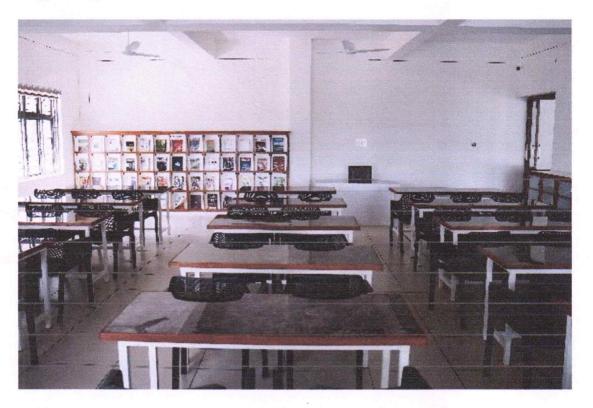
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### **Reading Room**

Reading rooms serves as a dedicated space for students and researchers to engage in focused study and academic activities. The Gems Library and Research Center has a well-furnished reading room with provides silent and positive atmosphere to the readers. This space is designed to provide a conducive environment for reading, research, and individual or group study sessions. This space is also designed to be quiet, minimizing noise and distractions. This quiet environment is essential for students and researchers who need to concentrate on reading, studying, or working on assignments.

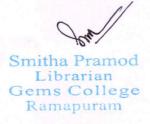


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## **Digital Library**

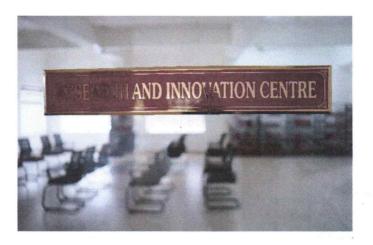
The Digital Library facility at the Gems Library and Research Center provides access to electronic resources and enhances the learning and research experiences of students and faculty. Our digital library is particularly beneficial for students engaged in remote or online learning. It ensures that they have access to essential learning materials even when they are not physically present on campus. It has made trainings and online workshops easier for the students. The digital library gives the opportunity to access the digital world for all users with 1, 99,500+ e-books and 6000+ e-journals.





#### Research and Innovation Centre

The Research and Innovation Centre in our college is a dedicated facility that focuses on conducting research activities in various academic disciplines. This center plays a crucial role in advancing knowledge, fostering innovation, and providing opportunities for faculty and students to engage in research. The Research and Innovation Center has 100 seats and well-furnished room with 75 inch 4K Smart LED Interactive Panel, Ultra-fine technology Dual Pen, Arm Cortex 1.5 GHz and Audio equipments. The Research and Innovation Center hosts a variety of events, such as meetings, student seminars, invited talks, and faculty development programs (FDP).





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#### Theatre

Gems Library and Research Centre has a well-furnished theatre with 150" screen,3800 Watt DOLBY ATMOS theatre systems and seating capacity of 128. Theater has been utilized for hybrid classes as well as meetings for students and faculties. Additionally, movies were shown in the theater for the students, which might enhance their time in college overall and provide a unique opportunity for entertainment and cultural interaction.





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## **Library Automation**

Integrated Library Management System (ILMS)

Library automated in the year 2010 with the Book Magic Software and converted to Koha ILM software in 2018. Currently the software is running with the version (18.11.04.000). **Koha** is a full-featured integrated library system that provides you the tools you need for every task on a single, clean, web-based interface. Koha helps to work smoothly for the daily activities of the library, mainly circulation, cataloging, identifying the location etc.

#### **OPAC**

OPAC stands for "Online Public Access Catalog." It is a computerized system that allows users to search and access the library's catalog of materials over the internet. OPACs have replaced traditional card catalogs in many libraries, offering a more efficient and user-friendly way to discover and locate library resourcesAn OPAC (online Public access Catalog) is linked to Koha .The Users can check the status of their library account and the availability status of books in the library. The Gems Library and Research Center has provided Users with a Kiosk machine with OPAC facilities where users can explore the resources available at the library.



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#### E-Resources

The GEMS College library has a subscription for the INFLIBNET N-LIST. Through N-list the users can access e-books and e-journals with login id and password and can also access NDL database Shodhganga and e-PG Pathshala. The library also has the membership of the British Council Library.

#### Clubs& Committees

The 2017 to 2022 library has a literary club named **Vaikhari Literary Club**, focusing on establishing literary and reading empowerment activities.

In 2022 Reading **Empowerment Committee** was formed to conduct more activities for the student's literary and cultural developments; it aims to empower the reading habit through a variety of branches of study. Librarian is the coordinator, student representatives are the president and secretary.

#### **User Orientation**

The college library provides membership to all students and staff when they join the college during each academic year, after that library provides orientation sessions to the students.



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### Library Rules and Regulations

- All students and staff are members of the library
- The number of books issued 4 to the PG students,2 for UG students 8 for teacher,&4 for non-teaching staff at a time
- Books are issuing for a period of 14 days for students and 30 days for faculties
- Reference books will not be issued
- A book may be re-issued to the same user if there is no other applicant for it.
- A fine of Rs.1/-for general books will be levied per day if a book is retained beyond the permitted period.
- Absence from the institute will not be considered as an excuse for delay in returning the books
- If a book is lost, They shall pay 3 times the price of the book
- Students must return their Reader's Tickets when leaving the college and should obtain no dues certificate from the library.

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