



GEMS ARTS AND SCIENCE COLLEGE

An ISO 9001 : 2015 Certified Institution

(A unit of Global Education and Management Studies Co-operative Ltd., No. M. 782)

(Affiliated to University of Calicut and UGC Recognized under Section 2 (f) of UGC Act 1956)

Ramapuram, Kadungapuram P.O, Malappuram Dt., Kerala. Pin - 679321, Ph : 04933-256123, 255700

www.gemsasc.ac.in, email: gemsasc@gmail.com

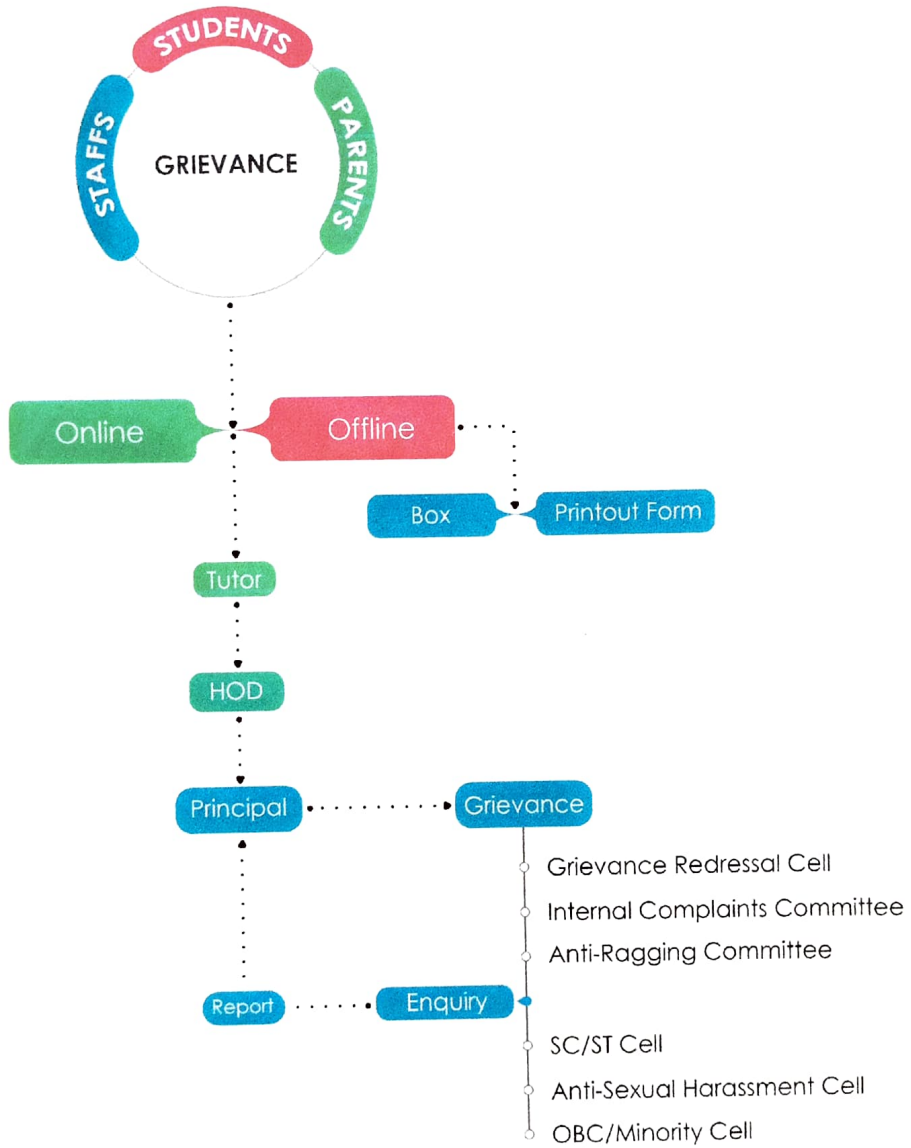
INTERNAL GRIEVANCE MECHANISM



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2	Internal Examination Cell Functionalities
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4	Grievance Minutes
5	Academic Council Meeting
6	University Regulations

MECHANISM FOR SUBMISSION OF GRIEVANCES

GRIEVANCE REDRESSAL SYSTEM



(Signature)
Dr. NAVEEN MOHAN
PRINCIPAL
GEMS ARTS AND SCIENCE COLLEGE
KADUNGAPURAM (PO), RAMAPURAM
MALAPPURAM DT., KERALA-679 321

Grievance Redressal Form

Name

Department:

Class:

Admission no:


Type Of Grievance: Sexual Harassment Internal Examination grievance Ragging Minority discrimination

Add supporting data No file chosen

Witness details Name & Details :

ONLINE GRIEVANCE FORM




Dr. NAVEEN MOHAN
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ONLINE GRIEVANCE SUBMISSION

<https://gemsasc.ac.in/grievance-redressal-cell>

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Appeals Process

If a complainant is dissatisfied with the resolution provided by the GRC, they have the right to appeal to a higher authority within the college.

Regular Reporting

The GRC publishes periodic reports summarizing the grievances received, actions taken, and any systemic improvements made as a result.

Training and Awareness

We conduct training sessions and awareness programs to educate students and staff about the grievance redressal process and their rights.

Continuous Improvement

We continuously review and enhance our procedures based on feedback and evolving needs to better serve the college community.

Contact Information

For any grievances or inquiries, please feel free to contact the Gems College Grievance Redressal Cell at Contact Email/Phone Number.

The Gems College Grievance Redressal Cell is dedicated to ensuring that our institution remains a place where all individuals can voice their concerns and seek resolution in a fair and respectful manner. Your feedback and concerns are valuable to us, and we are here to address them effectively and with integrity.

[Grievance Redressal Form →](#)

GRIEVANCE ONLINE SUBMISSION PORTAL



Dr. NAVEEN MOHAN
PRINCIPAL
GEMS ARTS AND SCIENCE COLLEGE
KADUNGAPURAM (PO), RAMAPURAM
MALAPPURAM DT., KERALA-679 321

OFFLINE GRIEVANCE SUBMISSION

SUGGESTION BOX/ GRIEVANCE BOX



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www.gemsasc.ac.in, email: gemsasc@gmail.com

INTERNAL EXAMINATION CELL FUNCTIONALITIES





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Circular No: IEC/2022-23/03

Date: 13.02.2023

CIRCULAR

It has been decided to conduct a Centralized Model Examination for first and sixth semester UG students from 27th February 2023 onwards.

I request your wholehearted co-operation for the same.


Mohammed Reusees P
Convenor

Circular No: IEC/2022-23/06

Date: 03.07.2023

CIRCULAR

It has been decided to conduct a Centralized Model Examination for second semester UG students from 18th July 2023 onwards.

I request your wholehearted co-operation for the same.


Mohammed Rasees.P
Convenor

Circular No: IEC/2022-23/01

Date: 17.10.2022

CIRCULAR

It has been decided to conduct a Centralized Model Examination for third and fifth semester UG students from 31stOctober 2022 onwards.

I request your wholehearted co-operation for the same.


Mohammed Ramsees.P
Convenor

Circular No: IEC/2022-23/04

Date: 06.03.2023

CIRCULAR

It has been decided to conduct a Centralized Model Examination for fourth semester UG students from 20th March 2023 onwards.

I request your wholehearted co-operation for the same.


Mohammed Ramsees.P
Convenor


Circular No: IEC/2022-23/02

Date: 06.02.2023

CIRCULAR

It has been decided to conduct a Centralized Model Examination for first and third semester PG students from 20th February 2023 onwards.

I request your wholehearted co-operation for the same.


Mohammed Ramsees P
Convenor

Circular No: IEC/2022-23/07

Date: 18.07.2023

CIRCULAR

It has been decided to conduct a Centralized Model Examination for second semester PG students from 07th August 2023 onwards.

I request your wholehearted co-operation for the same.


Mohammed Rausees P
Convenor

Circular No: IEC/2022-23/05

Date: 02.05.2023

CIRCULAR

It has been decided to conduct a Centralized Model Examination for fourth semester PG students from 15th May 2023 onwards.

I request your wholehearted co-operation for the same.


Mohammed Ramsees P
Convenor

GEMS ARTS AND SCIENCE COLLEGE, RAMAPURAM
FIRST SEMESTER UG MODEL EXAMINATION FEBRUARY 2023
TIME TABLE

(FN - 9.30 AM TO 12.30 PM, AN - 1.30 PM TO 4.30 PM)

SL. NO	CLASS	27-02-2023	28-02-2023	01-03-2023	02-03-2023	03-03-2023 (FN)	03-03-2023 (AN)
1	BBA	LITMOSPHERE: THE WORLD OF LITERATURE	FUNCTIONAL GRAMMAR AND COMMUNICATION IN ENGLISH	SECOND LANGUAGE	MANAGEMENT THEORY AND PRACTICES	MANAGERIAL ECONOMICS	
2	BCA	LITMOSPHERE: THE WORLD OF LITERATURE	FUNCTIONAL GRAMMAR AND COMMUNICATION IN ENGLISH	SECOND LANGUAGE	COMPUTER FUNDAMENTALS & HTML	MATHEMATICAL FOUNDATION OF COMPUTER APPLICATIONS	DISCRETE MATHEMATICS
3	BCOM CA	LITMOSPHERE: THE WORLD OF LITERATURE	FUNCTIONAL GRAMMAR AND COMMUNICATION IN ENGLISH	SECOND LANGUAGE	BUSINESS MANAGEMENT	MANAGERIAL ECONOMICS	
4	BCOM CO-OP	LITMOSPHERE: THE WORLD OF LITERATURE	FUNCTIONAL GRAMMAR AND COMMUNICATION IN ENGLISH	SECOND LANGUAGE	BUSINESS MANAGEMENT	MANAGERIAL ECONOMICS	
5	BCOM FINANCE	LITMOSPHERE: THE WORLD OF LITERATURE	FUNCTIONAL GRAMMAR AND COMMUNICATION IN ENGLISH	SECOND LANGUAGE	BUSINESS MANAGEMENT	MANAGERIAL ECONOMICS	
6	BIOTECHNOLOGY	LITMOSPHERE: THE WORLD OF LITERATURE	FUNCTIONAL GRAMMAR AND COMMUNICATION IN ENGLISH	SECOND LANGUAGE	CELL BIOLOGY	GENERAL CHEMISTRY	ENVIRONMENTAL BIOTECHNOLOGY


 Mohammed Ramees.P
 Comptroller


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7	BMMC	LITMOSPHERE: THE WORLD OF LITERATURE	FUNCTIONAL GRAMMAR AND COMMUNICATION IN ENGLISH	SECOND LANGUAGE	DIGITALMEDIATE CHNOLOGY	INTRODUCTION TO MASS MEDIA	INTRODUCTION TO VISUAL COMMUNICATIO N
8	COMPUTER SCIENCE	LITMOSPHERE: THE WORLD OF LITERATURE	FUNCTIONAL GRAMMAR AND COMMUNICATION IN ENGLISH	SECOND LANGUAGE	COMPUTER FUNDAMENTALS & HTML	MATHEMATICS I	ELECTRONIC DEVICES
9	GEOLOGY	LITMOSPHERE: THE WORLD OF LITERATURE	FUNCTIONAL GRAMMAR AND COMMUNICATION IN ENGLISH	SECOND LANGUAGE	ESSENTIAL OF GEOLOGY	GENERAL CHEMISTRY	INTRODUCTORY STATISTICS
10	MICROBIOLOGY	LITMOSPHERE: THE WORLD OF LITERATURE	FUNCTIONAL GRAMMAR AND COMMUNICATION IN ENGLISH	SECOND LANGUAGE	GENERAL MICROBIOLOGY	BIOCHEMISTRY I	BIOSTATISTICS I
11	SOCIOLOGY	LITMOSPHERE: THE WORLD OF LITERATURE	FUNCTIONAL GRAMMAR AND COMMUNICATION IN ENGLISH	SECOND LANGUAGE	BASICS OF SOCIOLOGY	PSYCHOLOGICAL PROCESSES	
12	BTTM	LITMOSPHERE: THE WORLD OF LITERATURE	FUNCTIONAL GRAMMAR AND COMMUNICATION IN ENGLISH	SECOND LANGUAGE	PRINCIPLES AND PRACTICES OF TOURISM	BUSINESS STATISTICS AND INFORMATION TECHNOLOGY I	
13	ENGLISH	LITMOSPHERE: THE WORLD OF LITERATURE	FUNCTIONAL GRAMMAR AND COMMUNICATION IN ENGLISH	SECOND LANGUAGE	INTRODUCING LITERATURE	INTRODUCTION TO COMMUNICATION AND JOURNALISM	

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Mohammed Rouseer, P

Convener

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GEMS ARTS AND SCIENCE COLLEGE, RAMAPURAM
SECOND SEMESTER MODEL EXAMINATION JULY 2023
TIME TABLE

(FN - 9.30 AM TO 12.30 PM, AN - 1.30 PM TO 4.30 PM)

SL. NO	CLASS	18-07-2023	19-07-2023	20-07-2023	21-07-2023	24-07-2023 (FN)	24-07-2023 (AN)
1	BBA	READING FROM THE FRINGES	READINGS ON KERALA	SECOND LANGUAGE	FINANCIAL ACCOUNTING	MARKETING MANAGEMENT	
2	BCA	READING FROM THE FRINGES	READINGS ON KERALA	SECOND LANGUAGE	PROBLEM SOLVING USING C	FINANCIAL AND MANAGEMENT ACCOUNTING	OPERATIONS RESEARCH
3	BCOM CA	READING FROM THE FRINGES	READINGS ON KERALA	SECOND LANGUAGE	FINANCIAL ACCOUNTING	MARKETING MANAGEMENT	
4	BCOM CO-OP	READING FROM THE FRINGES	READINGS ON KERALA	SECOND LANGUAGE	FINANCIAL ACCOUNTING	MARKETING MANAGEMENT	
5	BCOM FINANCE	READING FROM THE FRINGES	READINGS ON KERALA	SECOND LANGUAGE	FINANCIAL ACCOUNTING	MARKETING MANAGEMENT	
6	BIOTECHNOLOGY	READING FROM THE FRINGES	READINGS ON KERALA	SECOND LANGUAGE	GENERAL MICROBIOLOGY	PHYSICAL CHEMISTRY	ENVIRONMENTAL BIOTECHNOLOGY
7	BMCC	READING FROM THE FRINGES	READINGS ON KERALA	SECOND LANGUAGE	FUNDAMENTALS OF CREATIVE DESIGNING	NEWSPAPER JOURNALISM	INTRODUCTION TO CINEMA


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 Convener


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8	COMPUTER SCIENCE	READING FROM THE FRINGES	READINGS ON KERALA	SECOND LANGUAGE	PROBLEM SOLVING USING C	MATHEMATICS II	ELECTRONICS CIRCUITS
9	GEOLOGY	READING FROM THE FRINGES	READINGS ON KERALA	SECOND LANGUAGE	DYNAMIC GEOLOGY AND GEOINFORMATICS	PHYSICAL CHEMISTRY	PROBABILITY THEORY
10	MICROBIOLOGY	READING FROM THE FRINGES	READINGS ON KERALA	SECOND LANGUAGE	MICROBIAL PHYSIOLOGY AND TAXONOMY	BIOCHEMISTRY II	BIOSTATISTICS II
11	SOCIOLOGY	READING FROM THE FRINGES	READINGS ON KERALA	SECOND LANGUAGE	INDIAN SOCIETY: STRUCTURE AND TRANSFORMATION	INDIAN CONSTITUTION AND POLITICS: BASIC FEATURES & GOVERNMENTAL STRUCTURES	
12	BTTM	READING FROM THE FRINGES	READINGS ON KERALA	SECOND LANGUAGE	TOURISM PRODUCTS	INTRODUCTION TO ACCOUNTANCY AND BUSINESS LAW I	
13	ENGLISH	READING FROM THE FRINGES	READINGS ON KERALA	SECOND LANGUAGE	APPRECIATING POETRY	INTRODUCTION TO ELECTRONIC MEDIA	


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GEMS ARTS AND SCIENCE COLLEGE, RAMAPURAM
THIRD SEMESTER MODEL EXAMINATION OCTOBER 2022
TIME TABLE

(FN - 9.30 AM TO 12.30 PM, AN - 1.30 PM TO 4.30 PM)

SL. NO	CLASS	31-10-2022	01-11-2022	02-11-2022	03-11-2022	04-11-2022	07-11-2022 (FN&AN)
1	BBA	BASIC NUMERICAL METHODS	PROFESSIONAL BUSINESS SKILLS	BUSINESS REGULATIONS	FINANCIAL MANAGEMENT	CORPORATE ACCOUNTING	
2	BCA	PYTHON PROGRAMMING	SENSORS AND TRANSDUCERS	DATA STRUCTURES USING C	COMPUTER ORIENTED NUMERICAL AND STATISTICAL METHODS	THEORY OF COMPUTATION	
3	BCOM CA	BASIC NUMERICAL METHODS	PROFESSIONAL BUSINESS SKILLS	BUSINESS REGULATIONS	HUMAN RESOURCES MANAGEMENT	CORPORATE ACCOUNTING	
4	BCOM CO-OP	BASIC NUMERICAL METHODS	PROFESSIONAL BUSINESS SKILLS	BUSINESS REGULATIONS	HUMAN RESOURCES MANAGEMENT	CORPORATE ACCOUNTING	
5	BCOM FINANCE	BASIC NUMERICAL METHODS	PROFESSIONAL BUSINESS SKILLS	BUSINESS REGULATIONS	HUMAN RESOURCES MANAGEMENT	CORPORATE ACCOUNTING	
6	BIOTECHNOLOGY	BIODIVERSITY - SCOPE AND RELEVANCE	RESEARCH METHODOLOGY	BIOCHEMISTRY	ORGANIC CHEMISTRY	ENVIRONMENTAL BIOTECHNOLOGY	
7	BMMC	BASIC MATHEMATICS FOR MEDIA ARTS	GENERAL INFORMATICS & INSTRUMENTATION	MEDIA PUBLISHING	COMPUTER GRAPHICS	DIGITAL PHOTOGRAPHY	TELEVISION JOURNALISM (FN) SCRIPTING AND STORY BOARDING (AN)

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Convener

8	COMPUTER SCIENCE	PYTHON PROGRAMMING	SENSORS AND TRANSDUCERS	DATA STRUCTURE USING C	MATHEMATICS III	DIGITAL ELECTRONICS	
9	GEOLOGY	SIGNATURES: EXPRESSING THE SELF	LANGUAGE	CRYSTALLOGRAPHY AND MINERALOGY	ORGANIC CHEMISTRY	PROBABILITY DISTRIBUTIONS AND SAMPLING THEORY	
10	MATHEMATICS	SIGNATURES: EXPRESSING THE SELF	LANGUAGE	CALCULUS OF SINGLE VARIABLE-2	PROBLEM SOLVING USING C PROGRAMMING	PROBABILITY DISTRIBUTIONS AND SAMPLING THEORY	
11	MICROBIOLOGY	BIODIVERSITY - SCOPE AND RELEVANCE	RESEARCH METHODOLOGY	ENVIRONMENTAL AND SANITATION MICROBIOLOGY	BIOCHEMISTRY III	COMPUTER APPLICATIONS - FUNDAMENTALS	
12	SOCIOLOGY	SIGNATURES: EXPRESSING THE SELF	LANGUAGE	SOCIOLOGICAL THEORY AN INTRODUCTION	SOCIAL STRATIFICATION AND INEQUALITY	INDIAN CONSTITUTION AND POLITICS: FEDERALISM, DECENTRALIZATION AND POLITICAL DYNAMICS	
13	BTTM	SIGNATURES: EXPRESSING THE SELF	LANGUAGE	AIR TRANSPORTATION AND AIRPORT OPERATIONS	INDIAN TOURISM RESOURCES	INTRODUCTION TO ACCOUNTANCY AND BUSINESS LAW II	
14	ENGLISH	SIGNATURES: EXPRESSING THE SELF	LANGUAGE	APPRECIATING PROSE	ENGLISH GRAMMAR AND USAGE	INTRODUCTION TO T.V AND CINEMA	

Rm
 Mohammed Ramsees.P
 Convener

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GEMS ARTS AND SCIENCE COLLEGE, RAMAPURAM
FOURTH SEMESTER MODEL EXAMINATION MARCH 2023
TIME TABLE

(FN - 9.30 AM TO 12.30 PM, AN - 1.30 PM TO 4.30 PM)

SL. NO	CLASS	20-03-2023	21-03-2023	22-03-2023	23-03-2023	24-03-2023 (FN)	24-03-2023 (AN)
1	BBA	ENTREPRENEURSHIP DEVELOPMENT	BANKING AND INSURANCE	COST AND MANAGEMENT ACCOUNTING	CORPORATE REGULATIONS	QUANTITATIVE TECHNIQUES FOR BUSINESS	
2	BCA	DATA COMMUNICATION & OPTICAL FIBERS	MICROPROCESSORS - ARCHITECTURE AND PROGRAMMING	DATABASE MANAGEMENT SYSTEM AND RDBMS	E-COMMERCE	COMPUTER GRAPHICS	
3	BCOM CA	ENTREPRENEURSHIP DEVELOPMENT	BANKING AND INSURANCE	COST ACCOUNTING	CORPORATE REGULATIONS	QUANTITATIVE TECHNIQUES FOR BUSINESS	
4	BCOM CO-OP	ENTREPRENEURSHIP DEVELOPMENT	BANKING AND INSURANCE	COST ACCOUNTING	CORPORATE REGULATIONS	QUANTITATIVE TECHNIQUES FOR BUSINESS	
5	BCOM FINANCE	ENTREPRENEURSHIP DEVELOPMENT	BANKING AND INSURANCE	COST ACCOUNTING	CORPORATE REGULATIONS	QUANTITATIVE TECHNIQUES FOR BUSINESS	
6	BIOTECHNOLOGY	NATURAL RESOURCE MANAGEMENT	INTELLECTUAL PROPERTY RIGHTS	GENETICS	PHYSICAL AND APPLIED CHEMISTRY	ENVIRONMENTAL BIOTECHNOLOGY	
7	BMMC	MEDIA MANAGEMENT	EVOLUTION OF MEDIA TECHNOLOGY	INTRODUCTION TO CINEMATOGRAPHY	FUNDAMENTALS OF WEB DESIGNING	DIGITAL JOURNALISM	E-CONTENT DEVELOPMENT

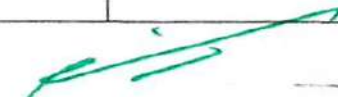
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Ram
 Mohammed Ramsees P
 Convener

8	COMPUTER SCIENCE	DATA COMMUNICATION & OPTICAL FIBERS	MICROPROCESSORS - ARCHITECTURE AND PROGRAMMING	DATABASE MANAGEMENT SYSTEM AND RDBMS	MATHEMATICS IV	COMMUNICATION ELECTRONICS	
9	GEOLOGY	SPECTRUM : LITERATURE AND CONTEMPORARY ISSUES	LANGUAGE	OPTICAL AND DESCRIPTIVE MINERALOGY	PHYSICAL AND APPLIED CHEMISTRY	STATISTICAL INFERENCE AND QUALITY CONTROL	
10	MATHEMATICS	SPECTRUM : LITERATURE AND CONTEMPORARY ISSUES	LANGUAGE	LINEAR ALGEBRA	DATA STRUCTURE USING C	STATISTICAL INFERENCE AND QUALITY CONTROL	
11	MICROBIOLOGY	NATURAL RESOURCE MANAGEMENT	INTELLECTUAL PROPERTY RIGHTS	SOIL & AGRICULTURAL MICROBIOLOGY	BIOCHEMISTRY IV	C- LANGUAGE, DATABASE MANAGEMENT SYSTEM AND SQL	
12	SOCIOLOGY	SPECTRUM: LITERATURE AND CONTEMPORARY ISSUES	LANGUAGE	INTRODUCTION TO SOCIAL RESEARCH	SOCIOLOGY OF KERALAM	PSYCHOLOGY OF ABNORMAL BEHAVIOR AND SOCIAL BEHAVIOR	
13	BTTM	SPECTRUM : LITERATURE AND CONTEMPORARY ISSUES	LANGUAGE	TRAVEL GEOGRAPHY	INTRODUCTION TO HOSPITALITY BUSINESS	BUSINESS STATISTICS AND INFORMATION TECHNOLOGY II	
14	ENGLISH	SPECTRUM : LITERATURE AND CONTEMPORARY ISSUES	LANGUAGE	APPRECIATING FICTION	LITERARY CRITICISM	JOURNALISTIC PRACTICES	


 Mohamamed Ramsees P
 Convener


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GEMS ARTS AND SCIENCE COLLEGE, RAMAPURAM
FIFTH SEMESTER MODEL EXAMINATION OCTOBER 2022
TIME TABLE

(FN - 9.30 AM TO 12.30 PM, AN - 1.30 PM TO 4.30 PM)

SL. NO	CLASS	31-10-2022	01-11-2022	02-11-2022	03-11-2022	04-11-2022	07-11-2022
1	BBA	HUMAN RESOURCES MANAGEMENT	BUSINESS RESEARCH METHODS	OPERATIONS MANAGEMENT	CONSUMER BEHAVIOUR	PRODUCT AND BRAND MANAGEMENT	OPEN COURSE
2	BCA	JAVA PROGRAMMING	COMPUTER ORGANIZATION AND ARCHITECTURE	WEB PROGRAMMING USING PHP	PRINCIPLES OF SOFTWARE ENGINEERING		OPEN COURSE
3	BCOM CA	ACCOUNTING FOR MANAGEMENT	BUSINESS RESEARCH METHODS	INCOME TAX LAW AND ACCOUNTS	COMPUTER APPLICATIONS IN BUSINESS	BUSINESS INFORMATION SYSTEM	OPEN COURSE
4	BCOM CO-OP	ACCOUNTING FOR MANAGEMENT	BUSINESS RESEARCH METHODS	INCOME TAX LAW AND ACCOUNTS	CO-OPERATIVE THEORY AND PRACTICE	LEGAL ENVIRONMENT FOR CO-OPERATIVES	OPEN COURSE
5	BCOM FINANCE	ACCOUNTING FOR MANAGEMENT	BUSINESS RESEARCH METHODS	INCOME TAX LAW AND ACCOUNTS	FINANCIAL MARKETS AND SERVICES	FINANCIAL MANAGEMENT	OPEN COURSE
6	BIOTECHNOLOGY	MOLECULAR BIOLOGY	IMMUNOLOGY AND IMMUNOTECHNOLOGY	BIOPROCESS TECHNOLOGY			OPEN COURSE
7	BMMC	TECHNIQUES OF POST PRODUCTION-VISUAL EDITING	TECHNIQUES OF POST PRODUCTION - SOUND RECORDING, EDITING AND MASTERING	INTRODUCTION TO 3D MODELING AND TEXTURING	ADVANCED WEB DESIGNING		OPEN COURSE

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8	COMPUTER SCIENCE	COMPUTER ORGANIZATION AND ARCHITECTURE	JAVA PROGRAMMING	WEB PROGRAMMING USING PHP	PRINCIPLES OF SOFTWARE ENGINEERING		OPEN COURSE
9	GEOLOGY	STRUCTURAL GEOLOGY AND GEOTECTONICS	STRATIGRAPHY AND SEDIMENTOLOGY	IGNEOUS PETROLOGY	METAMORPHIC PETROLOGY		OPEN COURSE
10	MATHEMATICS	ABSTRACT ALGEBRA	BASIC ANALYSIS	NUMERICAL ANALYSIS	LINEAR PROGRAMMING	INTRODUCTION TO GEOMETRY AND THEORY OF EQUATIONS	OPEN COURSE
11	MICROBIOLOGY	INDUSTRIAL MICROBIOLOGY	FOOD AND DAIRY MICROBIOLOGY	IMMUNOLOGY	MEDICAL MICROBIOLOGY I		OPEN COURSE
12	SOCIOLOGY	SOCIAL ANTHROPOLOGY	SOCIOLOGY OF RURAL AND URBAN SOCIETIES	WOMEN IN CONTEMPORARY SOCIETY	ENVIRONMENT AND SOCIETY		OPEN COURSE
13	BTTM	TRAVEL AGENCY AND TOUR OPERATIONS MANAGEMENT	ACCOMMODATION OPERATION	TOURISM RESEARCH METHODOLOGY	AIRLINE AND CARGO MANAGEMENT	PRINCIPLES AND PRACTICES OF MANAGEMENT	OPEN COURSE
14	ENGLISH	APPRECIATING DRAMA AND THEATRE	LITERARY THEORY	LANGUAGE AND LINGUISTICS	INDIAN WRITING IN ENGLISH		OPEN COURSE

Ram

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Convener

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GEMS ARTS AND SCIENCE COLLEGE, RAMAPURAM
SIXTH SEMESTER MODEL EXAMINATION FEBRUARY 2023
TIME TABLE

(FN - 9.30 AM TO 12.30 PM, AN - 1.30 PM TO 4.30 PM)

SL. NO	CLASS	27-02-2023	28-02-2023	01-03-2023	02-03-2023 (FN)	02-03-2023 (AN)
1	BBA	ORGANISATIONAL BEHAVIOUR	MANAGEMENT SCIENCE	PROJECT MANAGEMENT	ADVERTISING AND SALES PROMOTION	SUPPLY CHAIN AND LOGISTICS MANAGEMENT
2	BCA	ANDROID PROGRAMMING	OPERATING SYSTEMS	COMPUTER NETWORKS	SYSTEM SOFTWARE	
3	BCOM CA	INCOME TAX AND GST	AUDITING AND CORPORATE GOVERNANCE	OFFICE AUTOMATION TOOLS	COMPUTERIZED ACCOUNTING WITH TALLY	
4	BCOM CO-OP	INCOME TAX AND GST	AUDITING AND CORPORATE GOVERNANCE	INTERNATIONAL CO-OPERATIVE MOVEMENT	CO-OPERATIVE MANAGEMENT AND ADMINISTRATION	
5	BCOM FINANCE	INCOME TAX AND GST	AUDITING AND CORPORATE GOVERNANCE	FUNDAMENTALS OF INVESTMENT	FINANCIAL DERIVATIVES	
6	BIOTECHNOLOGY	PLANT BIOTECHNOLOGY	ANIMAL BIOTECHNOLOGY	RECOMBINANT DNA TECHNOLOGY AND BIOINFORMATICS	MEDICAL BIOTECHNOLOGY	
7	BMMC	ADVANCED 3D ANIMATION, VFX AND COMPOSITING	INTRODUCTION TO MOTION GRAPHICS	TELEVISION & MULTIMEDIA PRODUCTION		

Mohammed Rawees - P
 Convener

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8	COMPUTER SCIENCE	ANDROID PROGRAMMING	OPERATING SYSTEMS	COMPUTER NETWORKS	SYSTEM SOFTWARE	
9	GEOLOGY	PALEONTOLOGY	INDIAN GEOLOGY	ECONOMIC GEOLOGY	ENVIRONMENTAL GEOLOGY	
10	MATHEMATICS	REAL ANALYSIS	COMPLEX ANALYSIS	CALCULUS OF MULTI VARIABLE	DIFFERENTIAL EQUATIONS	GRAPH THEORY
11	MICROBIOLOGY	GENETICS AND GENETIC ENGINEERING	MEDICAL MICROBIOLOGY II	MOLECULAR BIOLOGY		
12	SOCIOLOGY	INVITATION TO SOCIOLOGICAL THEORY	SOCIAL PSYCHOLOGY	POPULATION STUDIES	POLITICAL SOCIOLOGY	LIFE SKILL EDUCATION
13	BTTM	MARKETING FOR TOURISM AND HOSPITALITY	TOURISM PLANNING AND POLICIES	EMERGING CONCEPTS IN TOURISM	EVENT MANAGEMENT AND MICE TOURISM	
14	ENGLISH	VOICES OF WOMEN	CLASSICS OF WORLD LITERATURE	FILM STUDIES	NEW LITERATURES IN ENGLISH	WRITING FOR THE MEDIA

Ram

Mohammed Ramzes P

Convenor

PRINCIPAL
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KADUNGAPURAM P.O - RAMAPURAM
MALAPPURAM DT. - 679321, KERALA

GEMS ARTS AND SCIENCE COLLEGE, RAMAPURAM
FIRST SEMESTER PG MODEL EXAMINATION FEBRUARY 2023
TIME TABLE

(9.30 AM TO 12.30 PM)

SL. NO	CLASS	20-02-2023	21-02-2023	22-02-2023	23-02-2023	24-02-2023
1	MCOM	BUSINESS ENVIRONMENT & POLICY	CORPORATE GOVERNANCE & BUSINESS ETHICS	QUANTITATIVE TECHNIQUES FOR BUSINESS DECISIONS	MANAGEMENT THEORY AND ORGANIZATIONAL BEHAVIOUR	ADVANCED MANAGEMENT ACCOUNTING
2	MA ENGLISH	BRITISH LITERATURE FROM CHAUCER TO 18TH CENTURY	BRITISH LITERATURE - 19TH CENTURY	HISTORY OF ENGLISH LANGUAGE	INDIAN LITERATURE IN ENGLISH	
3	MSW	HISTORY, PHILOSOPHY AND FIELDS OF SOCIAL WORK	SOCIOLOGY AND ECONOMICS FOR SOCIAL WORK PRACTICE	HUMAN GROWTH AND DEVELOPMENT	PROFESSIONAL SKILLS FOR SOCIAL WORKERS	SOCIAL LEGISLATION AND HUMAN RIGHTS
4	MSC MICROBIOLOGY	GENERAL BIOCHEMISTRY AND MICROBIAL METABOLISM	BIOPHYSICS AND INSTRUMENTATION	ENVIRONMENTAL AND SANITATION MICROBIOLOGY	AGRICULTURAL MICROBIOLOGY AND PLANT PATHOLOGY	
5	MSC GEOLOGY	PHYSICAL GEOLOGY & GEOMORPHOLOGY	STRUCTURAL GEOLOGY & GEOTECTONICS	GEOINFORMATICS	STRATIGRAPHY & INDIAN GEOLOGY	
6	MSC BIOTECHNOLOGY	CELL BIOLOGY	BIOMOLECULES	MICROBIOLOGY		

Mohammed Raees P
 Mohammed Raees P
 Convener

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GEMS ARTS AND SCIENCE COLLEGE, RAMAPURAM
SECOND SEMESTER PG MODEL EXAMINATION AUGUST 2023
TIME TABLE

(9.30 AM TO 12.30 PM)

SL. NO	CLASS	07-08-2023	08-08-2023	09-08-2023	10-08-2023	11-08-2023
1	MCOM	ADVANCED CORPORATE ACCOUNTING	ADVANCED STRATEGIC MANAGEMENT	ADVANCED COST ACCOUNTING	INTERNATIONAL BUSINESS	MANAGEMENT SCIENCE
2	MA ENGLISH	TWENTIETH CENTURY BRITISH LITERATURE UP TO 1940	LITERARY CRITICISM AND THEORY - PART 1	AMERICAN LITERATURE	POSTCOLONIAL WRITINGS	
3	MSW	SOCIAL CASEWORK	SOCIAL GROUP WORK	COMMUNITY ORGANIZATION AND SOCIAL ACTION	PSYCHOLOGY FOR SOCIAL WORK	THEORY AND PRACTICE OF COUNSELLING
4	MSC MICROBIOLOGY	PRINCIPLES OF GENETICS	FOOD AND DAIRY MICROBIOLOGY	INDUSTRIAL MICROBIOLOGY	IMMUNOLOGY	
5	MSC GEOLOGY	CRYSTALLOGRAPHY & MINERALOGY	ECONOMIC GEOLOGY	HYDROGEOLOGY	APPLIED PALEONTOLOGY &	SEDIMENTOLOGY
6	MSC BIOTECHNOLOGY	METABOLISM AND BASIC ENZYMOLOGY	MOLECULAR BIOLOGY	ENVIRONMENTAL BIOTECHNOLOGY	BIOSTATISTICS AND BIOINFORMATICS	

Ram
 Mohammed Reza
 Convener


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GEMS ARTS AND SCIENCE COLLEGE, RAMAPURAM
THIRD SEMESTER PG MODEL EXAMINATION FEBRUARY 2023
TIME TABLE

(9.30 AM TO 12.30 PM)

SL. NO	CLASS	20-02-2023	21-02-2023	22-02-2023	23-02-2023	24-02-2023
1	MCOM	FINANCIAL MANAGEMENT	INCOME TAX LAW, PRACTICE AND TAX PLANNING I	RESEARCH METHODOLOGY	INVESTMENT MANAGEMENT	FINANCIAL MARKETS & INSTITUTIONS
2	MA ENGLISH	TWENTIETH CENTURY BRITISH LITERATURE POST 1940	LITERARY CRITICISM AND THEORY - PART 2	EUROPEAN FICTION IN TRANSLATION	WORLD DRAMA	
3	MSW	QUANTITATIVE AND QUALITATIVE METHODS FOR SOCIAL WORK RESEARCH	PARTICIPATORY PROJECT PLANNING AND TRAINING	COMMUNITY HEALTH	HEALTH CARE SOCIAL WORK	SOCIAL WORK IN MENTAL HEALTH SETTINGS
4	MSC MICROBIOLOGY	MEDICAL MICROBIOLOGY	MOLECULAR BIOLOGY	DIAGNOSTIC MICROBIOLOGY		
5	MSC GEOLOGY	IGNEOUS & METAMORPHIC PETROLOGY	CLIMATOLOGY	ENVIRONMENTAL GEOLOGY	MARINE GEOLOGY	
6	MSC BIOTECHNOLOGY	GENETIC ENGINEERING	BIOPROCESS TECHNOLOGY	PLANT BIOTECHNOLOGY	IMMUNOLOGY	STEM CELL PART A


 Mohammed Ravees P
 Convener



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GEMS ARTS AND SCIENCE COLLEGE, RAMAPURAM
FOURTH SEMESTER PG MODEL EXAMINATION MAY 2023
TIME TABLE

(9.30 AM TO 12.30 PM)

SL. NO	CLASS	15-05-2023	16-05-2023	17-05-2023	18-05-2023
1	MCOM	FINANCIAL DERIVATIVES & RISK MANAGEMENT	INCOME TAX LAW, PRACTICE AND TAX PLANNING II	INTERNATIONAL FINANCE	ADVANCED STRATEGIC FINANCIAL MANAGEMENT
2	MA ENGLISH	ENGLISH LITERATURE IN THE 21ST CENTURY	LITERATURE AND ECOLOGY	INDIAN ENGLISH FICTION	
3	MSW	ADMINISTRATION OF HUMAN SERVICE ORGANISATIONS	SOCIAL WORK WITH VULNERABLE GROUPS	THERAPEUTIC APPROACHES IN MEDICAL AND PSYCHIATRIC SETTINGS	SOCIAL WORK PRACTICE WITH FAMILIES
4	MSC MICROBIOLOGY	BIOSTATISTICS AND BIOINFORMATICS	MICROBIAL BIOTECHNOLOGY/ GENETIC ENGINEERING		
5	MSC GEOLOGY	GEOCHEMISTRY AND ISOTOPE GEOLOGY	EXPLORATION GEOLOGY	ENGINEERING GEOLOGY	
6	MSC BIOTECHNOLOGY	STEM CELL PART B	NANOBIOTECHNOLOGY		


 Mohammed Ramees P
 Convener


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 KADUNGAPURAM P.O - RAMAPURAM
 MALAPPURAM DT. - 670021, KERALA

S4 UG MODEL EXAMINATION MARCH 2022

DUTY LIST

DEPARTMENT	DUTY					
	20-03-2023	21-03-2023	22-03-2023	23-03-2023	24-03-2023 (FN)	24-03-2023 (AN)
PG Department of Commerce	4	3	3	3	3	-
Department of Management Studies	1	1	1	1	1	-
Department of Travel and Tourism Management	1	1	1	1	1	-
PG Department of Social Work and Sociology	1	1	1	1	1	-
PG Department of English language and Literature	3	2	2	2	2	-
Department of Multimedia	1	1	2	1	1	1
Department of Mathematics	1	1	1	1	1	-
Department of Computer Science	1	-	-	1	1	-
PG Department of Applied Geology	1	2	1	2	1	-
PG Department of Microbiology	1	1	2	1	2	-
PG Department of General Biotechnology	1	2	1	2	1	-
Department of Computer Application	1	1	1	-	-	-
Department of Languages	-	-	-	-	1	-
TOTAL	17	16	16	16	16	1



Mohammed Ramsees.P

Convener



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KADUNGAPURAM P.O - RAMAPURAM
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SECOND SEMESTER MODEL EXAM DUTY LIST

JULY 2023

DEPARTMENT	DUTY					
	18/07/2023 TUESDAY	19/07/2023 WEDNESDAY	20/07/2023 THURSDAY	21/07/2023 FRIDAY	24/07/2023 MONDAY	25/07/2023 TUESDAY
PG Department of Commerce	2	2	2	2	2	-
Department of Management Studies	1	1	1	1	1	-
Department of Travel and Tourism Management	1	1	1	1	1	-
PG Department of Social Work and Sociology	1	1	1	1	1	-
PG Department of English language and Literature	4	4	3	3	3	-
Department of Multimedia	1	1	1	1	1	1
Department of Mathematics	1	1	1	1	1	-
Department of Computer Science	1	1	1	1	1	1
PG Department of Applied Geology	1	1	1	1	1	1
PG Department of Microbiology	0	0	1	1	1	1
PG Department of General Biotechnology	1	1	1	1	1	1
Department of Computer Application	1	1	1	1	1	1
Department of Languages	1	1	1	1	1	-
TOTAL	16	16	16	16	16	06



Mohammed Ravees.P
Commissary



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GEMS ARTS & SCIENCE COLLEGE
KADUNGAPURAM P.O - RAMAPURAM
MALAPPURAM DT. - 679321, KERALA

S3 AND S5 UG MODEL EXAMINATION OCTOBER 2022

DUTY LIST

DEPARTMENT	DUTY						
	31-10-2022	01-11-2022	02-11-2022	03-11-2022	04-11-2022	07-11-2022 (FN)	07-11-2022 (AN)
PG Department of Commerce	4	4	4	4	4	2	-
Department of Management Studies	2	2	2	2	1	1	-
Department of Travel and Tourism Management	2	2	2	2	1	1	-
PG Department of Social Work and Sociology	2	2	2	2	1	1	-
PG Department of English language and Literature	6	6	6	6	4	2	-
Department of Multimedia	2	2	2	2	2	1	1
Department of Mathematics	2	2	2	2	1	1	-
Department of Computer Science	2	2	2	2	1	1	-
PG Department of Applied Geology	2	2	2	2	1	1	-
PG Department of Microbiology	2	2	2	2	1	1	-
PG Department of General Biotechnology	2	2	2	1	1	1	-
Department of Computer Application	2	2	2	2	1	1	-
Department of Languages	1	1	1	1	1	1	-
TOTAL	30	30	30	29	20	15	01



Mohammed Ramnes.P

Convener



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S1 AND S6 MODEL EXAM FEBRUARY 2023


DUTY LIST

DEPARTMENT	DUTY					
	27-02-2023 MONDAY	28-02-2023 TUESDAY	01-03-2023 WEDNESDAY	02-03-2023 THURSDAY	03-03-2023 FRIDAY (FN)	03-03-2023 FRIDAY (AN)
PG Department of Commerce	7	7	7	7	2	0
Department of Management Studies	2	2	2	2	2	0
Department of Travel and Tourism Management	2	1	1	1	1	0
PG Department of Social Work and Sociology	1	1	2	1	1	0
PG Department of English language and Literature	5	7	4	7	6	0
Department of Multimedia	2	2	2	2	1	1
Department of Mathematics	2	1	1	1	1	0
Department of Computer Science	2	3	3	2	1	1
PG Department of Applied Geology	2	2	2	2	1	1
PG Department of Microbiology	2	2	3	1+ 1st hr	1	1
PG Department of General Biotechnology	2	2	2	2	1	1
Department of Computer Application	2	1	1	1	1	1
Department of Languages	1	1	2	2 nd & 3 rd hr	1	0
TOTAL	32	32	32	30	20	06



Mohammed Ramsees.P

Convener


PRINCIPAL
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MALAPPURAM DT. - 679321, KERALA

ROOM ARRANGEMENTS 2022-2023



Mohammed Rasees P
Convener



Dr. NAVEEN MOHAN
PRINCIPAL
GEMS ARTS AND SCIENCE COLLEGE
KADUNGAPURAM (PO), RAMAPURAM
MALAPPURAM DT., KERALA-679 321

ROOM NO	CLASS	ROLL NO	ABSENTEES
ROOF TOP A	S4 BSc Microbiology	1 TO 13	13
	S4 BA English	1 TO 14	13
	S4 BSc Biotechnology	1 TO 14	13
	TOTAL		39

DATE:

ROOM NO	CLASS	ROLL NO	ABSENTEES
ROOF TOP B	S4 BSc Microbiology	14 TO 27	13
	S4 BA English	15 TO 24	10
	S4 BSc Biotechnology	15 TO 30	16
	TOTAL		39

DATE:

ROOM NO	CLASS	ROLL NO	ABSENTEES
ROOF TOP C	S4 BSc Microbiology	28 TO 43	16
	S4 BA English	25 TO 38	13
	S4 BA Travel and Tourism	01 TO 11	10
	TOTAL		39

DATE:

ROOM NO	CLASS	ROLL NO	ABSENTEES
ROOF TOP D	S4 BA English	40 TO 49	10
	S4 BA Travel and Tourism	12 TO 24	13
	S4 BCom Co-Operation	02 TO 17	16
	TOTAL		39

DATE:

ROOM NO	CLASS	ROLL NO	ABSENTEES
403	S4 BA Travel and Tourism	25 TO 34	10
	S4 BCom Co-Operation	19 TO 29	11
	S4 BA Multimedia	01 TO 10	10
	TOTAL		31

DATE:

ROOM NO	CLASS	ROLL NO	ABSENTEES
407	S4 BA Travel and Tourism	35 TO 46	12
	S4 BCom Co-Operation	30 TO 41	11
	S4 BA Multimedia	11 TO 18	08
	TOTAL		31

DATE:

Mohammed Ramees.P
Comemer

Dr. NAVEEN MOHAN
PRINCIPAL
GEMS ARTS AND SCIENCE COLLEGE
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MALAPPURAM DT., KERALA-679 321

ROOM NO	CLASS	ROLL NO	ABSENTEES	
409	S4 BCom Co-Operation	42 TO 55	13	47
	S4 BA Multimedia	19 TO 28	10	
	S4 BSc Geology	01 TO 08	08	
	TOTAL		31	

DATE:

ROOM NO	CLASS	ROLL NO	ABSENTEES	
510	S4 BA Multimedia	29 TO 38	10	
	S4 BSc Geology	09 TO 23	14	22
	S4 BCom Finance	01 TO 07	07	
	TOTAL		31	

DATE:

ROOM NO	CLASS	ROLL NO	ABSENTEES	
601	S4 BCom Finance	08 TO 18	11	
	S4 BSc Computer Science	01 TO 10	10	
	S4 BBA	01 TO 10	10	
	TOTAL		31	

DATE:

ROOM NO	CLASS	ROLL NO	ABSENTEES	
603	S4 BCom Finance	19 TO 29	11	
	S4 BSc Computer Science	11 TO 20	10	
	S4 BBA	11 TO 22	12	
	TOTAL		33	

DATE:

ROOM NO	CLASS	ROLL NO	ABSENTEES	
604	S4 BCom Finance	30 TO 40	11	
	S4 BSc Computer Science	21 TO 30	10	
	S4 BBA	23 TO 32	10	
	TOTAL		31	

DATE:

ROOM NO	CLASS	ROLL NO	ABSENTEES	
105	S4 BCom Finance	41 TO 51	11	
	S4 BSc Computer Science	31 TO 40	10	
	S4 BBA	33 TO 44	10	34,41
	TOTAL		31	

DATE:


 Mohammed Ramees, P
 Convener


 Dr. NAVEEN MOHAN
 PRINCIPAL
 GEMS ARTS AND SCIENCE COLLEGE
 KADUNGAPURAM (PO), RAMAPURAM
 MALAPPURAM DT., KERALA-679 321

ROOM NO	CLASS	ROLL NO	ABSENTEES
109	S4 BCom Finance	52 TO 57	06
	S4 BBA	45 TO 54	10
	S4 BA Sociology	01 TO 15	15
	TOTAL		31

DATE:

ROOM NO	CLASS	ROLL NO	ABSENTEES
203	S4 BA Sociology	17 TO 28	11
	S4 BCom CA	01 TO 10	10
	S4 BCA	01 TO 11	10
	TOTAL		31

DATE:

ROOM NO	CLASS	ROLL NO	ABSENTEES
205	S4 BA Sociology	29 TO 40	11
	S4 BCom CA	12 TO 21	10
	S4 BCA	12 TO 21	10
	TOTAL		31

DATE:

ROOM NO	CLASS	ROLL NO	ABSENTEES
702	S4 BA Sociology	41 TO 48	08
	S4 BCom CA	22 TO 35	13
	S4 BCA	22 TO 32	10
	TOTAL		31

DATE:


ROOM NO	CLASS	ROLL NO	ABSENTEES
704	S4 BCom CA	36 TO 50	15
	S4 BCA	33 TO 42	10
	S4 BSc Mathematics	01 TO 06	06
	TOTAL		31

DATE:



Mohammed Rousees P

Convener


Dr. NAVEEN MOHAN
 PRINCIPAL
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 MALAPPURAM DT., KERALA-679 321

ROOM NO	CLASS	ROLL NO	ABSENTEES	
404	S2 BCom CA	01 TO 11	11	
	S2 BA Travel and Tourism	01 TO 11	11	
	S2 BSc Computer Science	01 TO 12	11	08,
	TOTAL		33	

DATE:

ROOM NO	CLASS	ROLL NO	ABSENTEES	
406	S2 BCom CA	12 TO 23	11	14
	S2 BA Travel and Tourism	12 TO 22	11	
	S2 BSc Computer Science	13 TO 23	11	
	TOTAL		33	

DATE:

ROOM NO	CLASS	ROLL NO	ABSENTEES	
410	S2 BCom CA	24 TO 34	11	
	S2 BA Travel and Tourism	23 TO 33	11	
	S2 BSc Computer Science	24 TO 34	11	
	TOTAL		33	

DATE:

ROOM NO	CLASS	ROLL NO	ABSENTEES	
502	S2 BCom CA	35 TO 48	13	
	S2 BA Travel and Tourism	34 TO 45	12	
	S2 BSc Computer Science	35 TO 40	06	
	TOTAL		31	

DATE:

ROOM NO	CLASS	ROLL NO	ABSENTEES	
503	S2 BCom Finance	01 TO 11	11	
	S2 BSc Geology	01 TO 12	12	
	S2 BSc Biotechnology	01 TO 11	10	10,
	TOTAL		33	

DATE:

ROOM NO	CLASS	ROLL NO	ABSENTEES	
504	S2 BCom Finance	12 TO 23	11	15,
	S2 BSc Biotechnology	12 TO 24	12	20,
	S2 Sociology	01 TO 10	10	
	TOTAL		33	

DATE:

ROOM NO	CLASS	ROLL NO	ABSENTEES	
601	S2 BCom Finance	24 TO 34	11	
	S2 Sociology	11 TO 21	11	
	S2 BCA	01 TO 11	11	
	TOTAL		33	

DATE:

ROOM NO	CLASS	ROLL NO	ABSENTEES	
603	S2 BCom Finance	35 TO 45	11	
	S2 Sociology	22 TO 32	11	
	S2 BCA	12 TO 22	11	
	TOTAL		33	

DATE:

Dr. Naveen Mohan
Convener

Dr. NAVEEN MOHAN
PRINCIPAL

GEMS ARTS AND SCIENCE COLLEGE
KADUNGAPURAM (PO), RAMAPURAM
MALAPPURAM DT., KERALA-679 321

ROOM NO	CLASS	ROLL NO	ABSENTEES
604	S2 BCom Finance	46 TO 56 11	
	S2 Sociology	33 TO 41 08	34,
	S2 BA English	38 TO 43 06	
	S2 BCA	23 TO 30 08	
	TOTAL		33

DATE:

ROOM NO	CLASS	ROLL NO	ABSENTEES
606	S2 BA Multimedia	06 TO 16 11	
	S2 BCA	31 TO 41 11	
	S2 BCom Co-Operation	23 TO 33 11	
	TOTAL		33

DATE:

ROOM NO	CLASS	ROLL NO	ABSENTEES
609	S2 BCA	42 TO 47 06	
	S2 BA English	17 TO 26 08	22,23,
	S2 BSc Microbiology	01 TO 08 08	
	S2 BBA	12 TO 22 11	
	TOTAL		33

DATE:

ROOM NO	CLASS	ROLL NO	ABSENTEES
702	S2 BBA	23 TO 33 11	
	S2 BCom Co-Operation	34 TO 43 10	
	S2 BSc Microbiology	09 TO 19 11	
	TOTAL		32

DATE:

ROOM NO	CLASS	ROLL NO	ABSENTEES
703	S2 BBA	34 TO 40 07	
	S2 BCom Co-Operation	01 TO 11 10	07,
	S2 BSc Microbiology	20 TO 28 09	
	S2 Sociology	42 TO 48 07	
	TOTAL		33

DATE:

ROOM NO	CLASS	ROLL NO	ABSENTEES
704	S2 BBA	41 TO 47 07	
	S2 BCom Co-Operation	12 TO 22 11	
	S2 BSc Microbiology	29 TO 37 09	
	S2 BA Multimedia	01 TO 05 05	
	TOTAL		32

DATE:

ROOM NO	CLASS	ROLL NO	ABSENTEES
705	S2 BBA	01 TO 11 11	
	S2 BA Multimedia	17 TO 26 10	
	S2 BA English	01 TO 16 12	2,3,7,9,
	TOTAL		32

DATE:


Dr. NAVEEN MOHAN
PRINCIPAL
GEMS ARTS AND SCIENCE COLLEGE
KADUNGAPURAM (PO), RAMAPURAM
MALAPPURAM DT., KERALA-679 321

Mohammed Ramess.p
Coordinator

ROOM NO	CLASS	ROLL NO		ABSENTEES
706	S2 BCom Co-Operation	44 TO 54	11	
	S2 BA Multimedia	27 TO 37	11	
	S2 BA English	27 TO 37	10	28,
	TOTAL		32	

DATE:


Mohammed Rausees.p
Comenator


Dr. NAVEEN MOHAN
PRINCIPAL
GEMS ARTS AND SCIENCE COLLEGE
KADUNGAPURAM (PO), RAMAPURAM
MALAPPURAM DT., KERALA-679 321

ROOM NO	CLASS	ROLL NO	ABSENTEES
ROOF TOP A	S3 BCom CA	01 TO 10 10	
	S3 Sociology	01 TO 10 10	
	S5 BCom Finance	01 TO 10 10	
	S5 BBA	01 TO 10 10	
	TOTAL		40

DATE:

ROOM NO	CLASS	ROLL NO	ABSENTEES
ROOF TOP B	S3 BCom CA	12 TO 21 10	11
	S3 Sociology	11 TO 22 10	16,20
	S5 BCom Finance	11 TO 21 10	15
	S5 BBA	11 TO 20 10	
	TOTAL		40

DATE:

ROOM NO	CLASS	ROLL NO	ABSENTEES
ROOF TOP C	S3 BCom CA	22 TO 32 10	27
	S3 Sociology	23 TO 32 10	
	S5 BCom Finance	22 TO 31 10	29
	S5 BBA	21-TO 30 10	
	TOTAL		40

DATE:


ROOM NO	CLASS	ROLL NO	ABSENTEES
ROOF TOP D	S3 BCom CA	33 TO 42 10	
	S3 Sociology	33 TO 43 10	
	S5 BCom Finance	32 TO 41 10	
	S5 BBA	31 TO 40 10	
	TOTAL		40

DATE:

ROOM NO	CLASS	ROLL NO	ABSENTEES
ROOF TOP E	S3 BCom CA	43 TO 49 06	
	S3 Sociology	44 TO 48 05	
	S5 BCom Finance	42 TO 51 10	
	S5 BBA	41 TO 58 18	
	TOTAL		39

DATE:


 Mohamed Ramess.P
 Comenior


 Dr. NAVEEN MOHAN
 PRINCIPAL
 GEMS ARTS AND SCIENCE COLLEGE
 KADUNGAPURAM (PO), RAMAPURAM
 MALAPPURAM DT., KERALA-679 321

ROOM NO	CLASS	ROLL NO	ABSENTEES
ROOF TOP F	S3 BA English	1 TO 11 10	4
	S3 BCom Finance	1 TO 10 10	
	S5 BCA	1 TO 10 10	
	S5 BA Travel and Tourism	1 TO 10 10	
	TOTAL		40

DATE:

ROOM NO	CLASS	ROLL NO	ABSENTEES
109	S3 BA English	12 TO 21 10	
	S3 BCom Finance	11 TO 17 07	
	S5 BCA	11 TO 28 18	
	TOTAL		35

DATE:

ROOM NO	CLASS	ROLL NO	ABSENTEES
110	S3 BA English	22 TO 31 10	
	S3 BCom Finance	18 TO 27 10	
	S5 BSc Geology	01 TO 15 15	
	TOTAL		35

DATE:


ROOM NO	CLASS	ROLL NO	ABSENTEES
407	S3 BA English	32 TO 49 15	33,37,39
	S3 BCom Finance	28 TO 33 06	
	S5 BSc Geology	16 TO 29 14	
	TOTAL		35

DATE:

ROOM NO	CLASS	ROLL NO	ABSENTEES
408	S3 BCom Finance	34 TO 43 10	
	S3 BSc Computer Science	01 TO 10 10	
	S5 BCom CA	01 TO 16 15	11
	TOTAL		35

DATE:


Mohammed Ramees P
Convener


Dr. NAVEEN MOHAN
PRINCIPAL
GEMS ARTS AND SCIENCE COLLEGE
KADUNGAPURAM (PO), RAMAPURAM
MALAPPURAM DT., KERALA-679 321

ROOM NO	CLASS	ROLL NO	ABSENTEES
506	S3 BCom Finance	44 TO 55	11
	S3 BSc Computer Science	11 TO 20	10
	S5 BCom CA	17 TO 32 14	24,27
	TOTAL		35

DATE:

ROOM NO	CLASS	ROLL NO	ABSENTEES
510	S3 BCom Co-Operation	01 TO 12 10	1,8
	S3 BSc Computer Science	21 TO 30 10	
	S5 BCom CA	33 TO 50 15	34 35 39
	TOTAL		35

DATE:

ROOM NO	CLASS	ROLL NO	ABSENTEES
108	S3 BCom Co-Operation	13 TO 22	10
	S3 BSc Computer Science	31 TO 40	10
	S5 BA Multimedia	01 TO 17 15	3,9
	TOTAL		35

DATE:


ROOM NO	CLASS	ROLL NO	ABSENTEES
702	S3 BCom Co-Operation	23 TO 32	10
	S3 BBA	01 TO 10	10
	S5 BA Multimedia	18 TO 32	15
	TOTAL		35

DATE:

ROOM NO	CLASS	ROLL NO	ABSENTEES	
701	S3 BCom Co-Operation	34 TO 44	10	37
	S3 BBA	11 TO 20	10	
	S5 BA Multimedia	33 TO 38	06	
	S5 Sociology	01 TO 10	09	4
	TOTAL		35	

DATE:


Mohammed Ramesh.p
Convener


Dr. NAVEEN MOHAN
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MALAPPURAM DT., KERALA-679 321

ROOM NO	CLASS	ROLL NO	ABSENTEES
403	S3 BCom Co-Operation	45 TO 55	10 47
	S3 BBA	21 TO 30	10
	S5 Sociology	11 TO 27 15	17,23
	TOTAL		35

DATE:

ROOM NO	CLASS	ROLL NO	ABSENTEES
402	S3 BBA	31 TO 42	10 34,40
	S3 BA Travel and Tourism	01 TO 11	10 2
	S5 Sociology	28 TO 45	15 39,42,43
	TOTAL		35

DATE:

ROOM NO	CLASS	ROLL NO	ABSENTEES
205	S3 BBA	43 TO 54	10
	S3 BA Travel and Tourism	12 TO 20	09
	S5 BCom Co-Operation	01 TO 09	09
	S5 Sociology	46 TO 52	06 50
	TOTAL		34


DATE:


ROOM NO	CLASS	ROLL NO	ABSENTEES
204	S3 BA Travel and Tourism	21 TO 30	10
	S3 BSc Microbiology	01 TO 10	10
	S5 BCom Co-Operation	10 TO 26	15 23
	TOTAL		35

DATE:

ROOM NO	CLASS	ROLL NO	ABSENTEES
601	S3 BA Travel and Tourism	31 TO 40	10
	S3 BSc Microbiology	11 TO 20	10
	S5 BCom Co-Operation	27 TO 41	15
	TOTAL		35

DATE:


 Mohammed Ramsees.p
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ROOM NO	CLASS	ROLL NO	ABSENTEES
409	S3 BCA	33 TO 42	10
	S3 BSc Biotechnology	01 TO 12	10
	S5 BSc Computer Science	06 TO 20	15
	TOTAL		35

DATE:

ROOM NO	CLASS	ROLL NO	ABSENTEES
401	S3 BSc Biotechnology	13 TO 22	10
	S3 BSc Geology	01 TO 10	10
	S5 BSc Microbiology	01 TO 15	15
	TOTAL		35

DATE:

ROOM NO	CLASS	ROLL NO	ABSENTEES
503	S5 BSc Biotechnology	12 TO 18	07
	S3 BSc Geology	11 TO 21	11
	S5 BSc Microbiology	01 TO 15	15
	TOTAL		31

DATE:


ROOM NO	CLASS	ROLL NO	ABSENTEES
203	S5 BSc Microbiology	31 TO 39	09
	S3 BSc Biotechnology	21 TO 31	09
	S5 BSc Biotechnology	01 TO 11	10
	TOTAL		30

DATE:

ROOM NO	CLASS	ROLL NO	ABSENTEES
105	S5 BSc Biotechnology	19 TO 28	10
	S3 BSc Mathematics	01 TO 08	08
	S5 BSc Mathematics	01 TO 09	09
	TOTAL		27

DATE:


 Mohammed Ramees P
 Convener


 Dr. NAVEEN MOHAN
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ROOM NO	CLASS	ROLL NO	ABSENTEES	
610	S3 BA Travel and Tourism	41 TO 47	07	
	S3 BSc Microbiology	21 TO 32	10	24,25
	S5 BCom Co-Operation	43 TO 54	12	
	S5 BA Travel and Tourism	11 TO 16	06	
	TOTAL		35	

DATE:

ROOM NO	CLASS	ROLL NO	ABSENTEES	
607	S3 BSc Microbiology	33 TO 42	10	
	S3 BA Multimedia	01 TO 09	09	
	S5 BA Travel and Tourism	17 TO 34	16	31,32
	TOTAL		35	

DATE:

ROOM NO	CLASS	ROLL NO	ABSENTEES	
608	S3 BA Multimedia	10 TO 20	10	13
	S3 BCA	01 TO 11	10	7
	S5 BA English	01 TO 17	15	3,13
	TOTAL		35	

DATE:


ROOM NO	CLASS	ROLL NO	ABSENTEES
603	S3 BA Multimedia	21 TO 30	10
	S3 BCA	12 TO 21	10
	S5 BA English	18 TO 27	10
	S3 BSc Computer Science	01 TO 05	05
	TOTAL		35

DATE:

ROOM NO	CLASS	ROLL NO	ABSENTEES	
602	S3 BA Multimedia	31 TO 38	08	
	S3 BCA	22 TO 32	10	28
	S5 BA English	28 TO 38	11	
	S5 BSc Biotechnology	29 TO 34	06	
	TOTAL		35	

DATE:


 Muhammed Ramces .P
 Convener


 Dr. NAVEEN MOHAN
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 KADUNGAPURAM (PO), RAMAPURAM
 MALAPPURAM DT., KERALA-679 321

ROOM NO	CLASS	ROLL NO	ABSENTEES
ROOF TOP A	S1 BCom CA	1 TO 13	13
	S1 Sociology	1 TO 13	13
	S6 Sociology	1 TO 14	13
	TOTAL		39

ROOM NO	CLASS	ROLL NO	ABSENTEES
ROOF TOP B	S1 BCom CA	14 TO 26	13
	S1 Sociology	14 TO 26	13
	S6 Sociology	15 TO 29	13
	TOTAL		39

ROOM NO	CLASS	ROLL NO	ABSENTEES
ROOF TOP C	S1 BCom CA	27 TO 40	13
	S1 Sociology	27 TO 39	13
	S6 Sociology	30 TO 45	13
	TOTAL		39

ROOM NO	CLASS	ROLL NO	ABSENTEES
ROOF TOP D	S1 BCom CA	41 TO 48	08
	S1 Sociology	40 TO 48	09
	S6 Sociology	46 TO 52	06
	S6 BA English	01 TO 20	16
	TOTAL		39

ROOM NO	CLASS	ROLL NO	ABSENTEES
602	S1 BCom Finance	01 TO 11	11
	S1 BCA	01 TO 11	11
	S6 BA English	22 TO 31	10
	TOTAL		32

ROOM NO	CLASS	ROLL NO	ABSENTEES
604	S1 BCom Finance	12 TO 22	11
	S1 BCA	12 TO 22	11
	S6 BA English	32 TO 41	10
	TOTAL		32

ROOM NO	CLASS	ROLL NO	ABSENTEES
606	S1 BCom Finance	23 TO 33	11
	S1 BCA	23 TO 33	11
	S6 BCom CA	01 TO 10	10
	TOTAL		32

ROOM NO	CLASS	ROLL NO	ABSENTEES
608	S1 BCom Finance	34 TO 44	11
	S1 BCA	34 TO 47	14
	S6 BCom CA	12 TO 18	07
	TOTAL		32

Mohammed Ramsees P
Convener

Dr. NAVEEN MOHAN
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MALAPPURAM DT., KERALA-679 321

ROOM NO	CLASS	ROLL NO	ABSENTEES	
609	S1 BCom Finance	45 TO 56	12	
	S1 BA Travel and Tourism	01 TO 11	11	
	S6 BCom CA	19 TO 29	09	24,27
	TOTAL		32	

ROOM NO	CLASS	ROLL NO	ABSENTEES	
610	S1 BA Travel and Tourism	12 TO 22	11	
	S6 BCom CA	30 TO 43	11	34,35,39
	S6 BCA	01 TO 10	10	
	TOTAL		32	

ROOM NO	CLASS	ROLL NO	ABSENTEES
501	S1 BA Travel and Tourism	23 TO 29	07
	S6 BCom CA	44 TO 50	07
	S6 BCA	11 TO 28	18
	TOTAL		32

ROOM NO	CLASS	ROLL NO	ABSENTEES
506	S1 BA Travel and Tourism	30 TO 45	16
	S6 BCom Co-Operation	01 TO 11	11
	S1 Bsc Computer Science	01 TO 05	05
	TOTAL		32

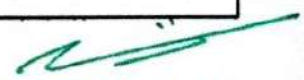
ROOM NO	CLASS	ROLL NO	ABSENTEES	
503	S1 Bsc Computer Science	06 TO 16	11	
	S6 BCom Co-Operation	12 TO 24	11	19,23
	S1 Bsc Microbiology	01 TO 10	10	
	TOTAL		32	

ROOM NO	CLASS	ROLL NO	ABSENTEES
506	S1 Bsc Computer Science	17 TO 27	11
	S6 BCom Co-Operation	25 TO 35	11
	S1 Bsc Microbiology	11 TO 20	10
	TOTAL		32

ROOM NO	CLASS	ROLL NO	ABSENTEES
402	S1 Bsc Computer Science	28 TO 40	13
	S6 BCom Co-Operation	36 TO 47	12
	S1 Bsc Microbiology	21 TO 27	07
	TOTAL		32

ROOM NO	CLASS	ROLL NO	ABSENTEES
404	S6 BCom Co-Operation	48 TO 54	07
	S1 Bsc Microbiology	28 TO 37	10
	S6 BBA	01 TO 15	15
	TOTAL		32


 Mohammed Ramnes P
 Convener


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ROOM NO	CLASS	ROLL NO	ABSENTEES	
406	S6 BBA	16 TO 27	11	25
	S1 BCom Co-Operation	01 TO 12	12	
	S6 Bsc Mathematics	01 TO 10	09	9
	TOTAL			32

ROOM NO	CLASS	ROLL NO	ABSENTEES	
408	S6 BBA	28 TO 39	11	35
	S1 BCom Co-Operation	13 TO 23	11	
	S6 Bsc Microbiology	01 TO 10	10	
	TOTAL			32

ROOM NO	CLASS	ROLL NO	ABSENTEES	
410	S6 BBA	40 TO 50	11	
	S1 BCom Co-Operation	24 TO 34	11	
	S6 Bsc Microbiology	11 TO 20	10	
	TOTAL			32


ROOM NO	CLASS	ROLL NO	ABSENTEES	
212	S6 BBA	51 TO 58	08	
	S1 BCom Co-Operation	35 TO 46	12	
	S6 Bsc Microbiology	21 TO 32	12	
	TOTAL			32


ROOM NO	CLASS	ROLL NO	ABSENTEES	
104	S1 BCom Co-Operation	47 TO 54	08	
	S6 Bsc Microbiology	33 TO 39	07	
	S1 Bsc Geology	01 TO 12	12	
	S6 Bsc Computer Science	02 TO 06	05	
	TOTAL			32

ROOM NO	CLASS	ROLL NO	ABSENTEES	
106	S6 Bsc Computer Science	07 TO 20	13	12
	S1 BA English	01 TO 13	10	2,3,7
	S1 BA Multimedia	01 TO 09	09	
	TOTAL			32

ROOM NO	CLASS	ROLL NO	ABSENTEES	
108	S1 BA English	14 TO 24	11	
	S1 BA Multimedia	10 TO 19	10	
	S6 BA Travel and Tourism	01 TO 10	10	
	TOTAL			31

ROOM NO	CLASS	ROLL NO	ABSENTEES	
110	S1 BA English	25 TO 35	11	
	S1 BA Multimedia	10 TO 19	10	
	S6 BA Travel and Tourism	11 TO 20	10	
	TOTAL			31


 Mohammed Rawees P
 Convener


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ROOM NO	CLASS	ROLL NO	ABSENTEES
204	S1 BA English	36 TO 44	09
	S1 BA Multimedia	30 TO 37	08
	S6 BCom Finance	01 TO 14	14
	TOTAL		31

ROOM NO	CLASS	ROLL NO	ABSENTEES
701	S6 BA Travel and Tourism	21 TO 35	13
	S6 BCom Finance	16 TO 25	10
	S1 BBA	01 TO 08	08
	TOTAL		31

ROOM NO	CLASS	ROLL NO	ABSENTEES
703	S6 BCom Finance	26 TO 36	10
	S1 BBA	09 TO 19	11
	S6 BA Multimedia	01 TO 10	10
	TOTAL		31

ROOM NO	CLASS	ROLL NO	ABSENTEES
704	S6 BCom Finance	37 TO 46	10
	S1 BBA	20 TO 30	11
	S6 BA Multimedia	11 TO 20	10
	TOTAL		31

ROOM NO	CLASS	ROLL NO	ABSENTEES
702	S6 BCom Finance	47 TO 51	05
	S1 BBA	31 TO 40	10
	S6 BA Multimedia	21 TO 31	10
	S6 Bsc Geology	01 TO 06	06
	TOTAL		31

ROOM NO	CLASS	ROLL NO	ABSENTEES
601	S1 BBA	41 TO 47	07
	S6 BA Multimedia	32 TO 38	06
	S6 Bsc Geology	07 TO 16	10
	S1 BSc Biotechnology	01 TO 09	08
	TOTAL		31

ROOM NO	CLASS	ROLL NO	ABSENTEES
607	S6 Bsc Geology	17 TO 23	07
	S6 BSc Biotechnology	01 TO 17	16
	S1 BSc Biotechnology	10 TO 17	08
	TOTAL		31

ROOM NO	CLASS	ROLL NO	ABSENTEES
603	S6 Bsc Geology	24 TO 30	07
	S6 BSc Biotechnology	18 TO 34	17
	S1 BSc Biotechnology	18 TO 24	07
	TOTAL		31

Ram
 Mohammed Ramsees.P
 Convener

Dr. NAVEEN MOHAN
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ROOM NO	CLASS	ROLL NO	ABSENTEES
ROOF TOP A	S1 Mcom Finance	01 TO 08	08
	S1 MSc Microbiology	01 TO 09	09
	S1 MA English	01 TO 08	08
	S1 MSW	01 TO 13	13
	S1 MSc Geology	01 TO 05	05
	S1 MSc Biotechnology	01 TO 05	05
	TOTAL		48

DATE:

ROOM NO	CLASS	ROLL NO	ABSENTEES
ROOF TOP B	S1 Mcom Finance	09 TO 15	07
	S1 MSc Microbiology	10 TO 19	10
	S1 MA English	09 TO 16	08
	S1 MSW	14 TO 25	12
	S1 MSc Geology	06 TO 10	05
	S1 MSc Biotechnology	06 TO 10	05
	TOTAL		47


DATE:


ROOM NO	CLASS	ROLL NO	ABSENTEES
ROOF TOP C	S3 Mcom Finance	01 TO 05	05
	S3 MSc Microbiology	01 TO 08	08
	S3 MA English	01 TO 04	04
	S3 MSW	01 TO 12	12
	S3 MSc Geology	01 TO 07	07
	S3 MSc Biotechnology	01 TO 03	03
	TOTAL		39

DATE:

ROOM NO	CLASS	ROLL NO	ABSENTEES
ROOF TOP D	S3 Mcom Finance	06 TO 10	05
	S3 MSc Microbiology	09 TO 15	07
	S3 MA English	05 TO 08	04
	S3 MSW	13 TO 24	12
	S3 MSc Geology	08 TO 13	06
	TOTAL		34

DATE:


 Mohammed Ravees.p
 Convener


 Dr. NAVEEN MOHAN
 PRINCIPAL
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 MALAPPURAM DT., KERALA-879 321

ROOM NO	CLASS	ROLL NO	ABSENTEES
ROOF TOP A	S2 Mcom Finance	01 TO 08	08
	S2 MSc Microbiology	01 TO 09	09
	S2 MA English	01 TO 08	08
	S2 MSW	01 TO 13	13
	S2 MSc Geology	01 TO 05	05
	S2 MSc Biotechnology	01 TO 05	05
	TOTAL		48

DATE:

ROOM NO	CLASS	ROLL NO	ABSENTEES
ROOF TOP B	S2 Mcom Finance	09 TO 15	07
	S2 MSc Microbiology	10 TO 19	10
	S2 MA English	09 TO 16	08
	S2 MSW	14 TO 25	12
	S2 MSc Geology	06 TO 10	05
	S2 MSc Biotechnology	06 TO 10	05
	TOTAL		47

DATE:

Ran

Mohammed Ramseer.P

Convener

Dr. NAVEEN MOHAN
PRINCIPAL
GEMS ARTS AND SCIENCE COLLEGE
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MALAPPURAM DT., KERALA-679 321

ROOM NO	CLASS	ROLL NO	ABSENTEES
ROOF TOP A	S4 Mcom Finance	01 TO 05	05
	S4 MSc Microbiology	01 TO 08	08
	S4 MA English	01 TO 04	04
	S4 MSW	01 TO 08	08
	S4 MSc Geology	01 TO 07	07
	S4 MSc Biotechnology	01 TO 03	03
	<i>TOTAL</i>		<i>35</i>

DATE:

ROOM NO	CLASS	ROLL NO	ABSENTEES
ROOF TOP B	S4 Mcom Finance	06 TO 10	05
	S4 MSc Microbiology	09 TO 15	07
	S4 MA English	05 TO 08	04
	S4 MSW	09 TO 16	08
	S4 MSc Geology	08 TO 13	06
	<i>TOTAL</i>		<i>30</i>

DATE:


 Mohammed Rouseer.p
 Convener


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GEMS ARTS AND SCIENCE COLLEGE

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Ramapuram, Kadungapuram P.O, Malappuram Dt., Kerala. Pin - 679321, Ph : 04933-256123, 255700

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INTERNAL GRIEVANCE MINUTES



Minutes of the Grievance cell held on 1/07/2022 at 3.30pm in the Principal's office.

The following members were present:-

1. Dr. Naveen Mohan
2. Mohamed Navas
3. Mohammed Asheef
4. Dr. Fmose A.
5. Sivakumar.
6. Shahul Hameed
7. Shameema M
8. Saidalavi
9. Ummukulsu Chakkachan.
10. Shameer Ramapuram.

Meeting Agenda:-

1. To discuss on Internal exams / Internal evaluations.
2. To discuss on complaints from students regarding Procast structure / basic needs.

Meeting minutes:-

The Grievance cell meeting is held under the chairmanship of the principal Dr. Naveen Mohan on 1/07/2022. All the members were present. Based on the discussion, following decisions were made:-

1. To prepare a proper format for internal mark distribution
2. Actions were taken to setup Sanitary Napkin vending machines in ladies toilets
3. Actions were taken to setup cooler for all students in each block

Mohamed Navas IC

DR. NAVEEN MOHAN
PRINCIPAL
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Minutes of the Grievance cell held on 23/01/2023 at 4 pm in the Principal's office.

The following members were present :-

- 1. Dr. Naveen Mohan
- 2. Mohammed Navas
- 3. Mohammed Ashraf
- 4. Dr. Anrose A.
- 5. Sivakumar.
- 6. Shabul Hameed.
- 7. Shameema M.
- 8. Saidalari
- 9. Ummukulsa Chakraborty.
- 10. Shameer Ramapuran.

Meeting Agenda:-

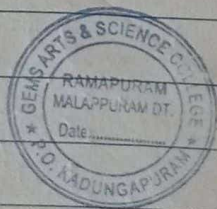
- 1. To discuss on waste management systems of the college campus.

Meeting Minutes :-

The grievance cell meeting is held under the chairmanship of the Principal Dr. Naveen Mohan on 23/01/2023. All members were present. Based on the agenda following discussions were done.

- 1. Decisions were made to setup a proper waste disposal strategies for different types of wastes.

Mohammed Navas



DR. NAVEEN MOHAN
PRINCIPAL
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ACADEMIC COUNCIL MEETING MINUTES



Minutes of HODs meeting held on 14/01/2021
at 12.30 PM

Members Present

- ① Dr. Navien Mohan
2. MOHAMED NAVAS. K
3. HARI. K
4. SAJU DEVASIA
5. SIVAKUMAR. K
6. Youfal. P
7. ANAND. C.
8. Arun. K
9. Nawab Shameel. NK
10. Abdul Bheedu. V
11. Mohammed AD. OK
12. Sreelakshmi. K
13. Seetha. P
14. Abdul Rahman. W
15. For hod Padmaja. C
16. Shiny. P
17. Sulabha Das. P
18. Shana Rameen T. T

Decisions:

- ① Decided to collect feedback from PH Students
- ② COVID SOP to be followed by all the departments
- ③ Teachers Diary to be completed and submitted before 5/2/2021.

14/01/2021

Minutes of HOD's Meeting held on 01-02-2021
at 11.30 am, Principal Cabin.

Members Present.

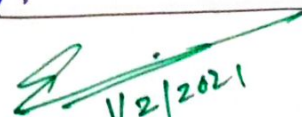
- 1.
2. Mohamed Navas. K
3. Abilul Rahman. W
4. Anoes Kabu. P/K
5. Nawab Sharief. NK
6. Noufal. P
7. ANAND. C.
8. Anon. K
9. Sreelakshmi. K
10. Shiny. P
11. SUKABHA DAS. P
12. Mohammed Ali. OK
13. SAJU DEVASIA
14. HARI. K
15. Seetha. G
16. Radhika. R

Agenda:

1. Closing of sixth semester class.



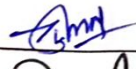
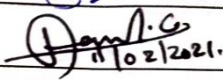
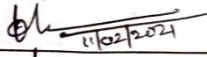
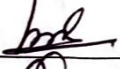
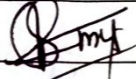
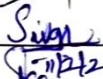

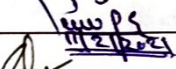

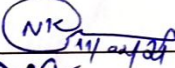


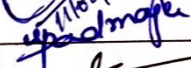

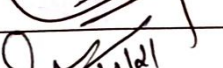
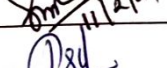

Decisions

- ① Closing of 6th sem classes on 15/03/2021.
- ② SA class to start on 16/03/2021.
- ③ Individual Registers to be submitted before 31st March.
- ④ First Sem - March 15 closing date.
- ⑤ Fees collection to be taken as serious matter and dues to be cleared.

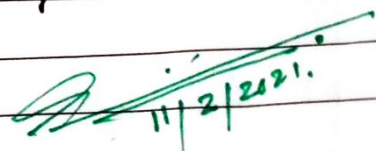

1/2/2021

Minutes of H.O.D's Meeting with Chairman and other Board Directors held on 11-02-2021 at 12.00pm, Principal Cabin

Members Present.

1. Mangalukumar A. 
2. Dr. Navan Mohan 
- 3.
- 4.
5. Mohamed Navas. K 
6. ANAND.C. 
7. ABDUL KHADER V 
8. Radhika - R 
9. Shirsy - P 
10. SIVAKUMAR.K 
11. HARI.K 
12. Mohammed Ali .K 
13. SAJU DEVASIA 
14. Navab Shareef .NK 
15. Aneesh Kumar .C 
16. Seethal.P 
17. for hod Padmaja .C 
18. SreeLakshmi .K 
19. Aparajita .P 
20. Smitha Prasad 
21. Sulabha Des .P 

- ① Discussed Results of 2017-2020 Batch.
- ② Discussed activities done by individual department
- ③ Decided to come up with individual department tutorial videos of 1hr duration to help average and below average learners.

 11/2/2021.

Minutes of HODs meeting held on 5/03/2021.
in Principal's room @ 9.30 AM.

Members Present

- ① Dr. Narven Mohan
- 2 Seelkaly
- 3 Abdul Khader. V
4. Abdul Rahman. W
- 5 SIVAKUMAR. K
- 6 Anupal. P
- 7 Anon. K
8. Shinsy. P
9. Radhika. R
10. Sulabha Das. P
11. HARI. K
12. Navab Shareef. N. K
- 13 Mohammed Ali. O. K
- 14 SASU DEVASIA
- 15 Sreelakshmi. K
- 16 Anooz Babu. P. K
17. ANAND. C.
18. MOHAMED NAVAS. K

DECISIONS

- ① 1 SEM closure date 20/03/2021.
- ② 4 SEM closure date 31/03/2021.
- ③ Fifth Sem and Third Sem internal minimum mark decided to give 15/20.

Minutes of HODs meeting held on 31/03/2021 in Principal Cabin @ 10.30 am.

Members Present

- 1.
2. Mohamed Navas. K
3. Seetha P
4. Noufal P
5. SIVAKUMAR. K
6. ANAND. C.
7. Radhika R
8. Haritha Babu. V
9. Smitha Prasad
10. Abdul Kheer. V
11. Aneesh Kumar. C
12. Mohammed Ali. K.
13. Navab Shareef. N. K
14. HARI. K
15. Anoo Babu. P. K
16. Sulabha Das. P
17. Shinsy. P
18. Sreedakshmi. K

Agenda:

1. Academic year closing
2. SAAC Register submission.
3. classes in April Month

Decisions

- ① Academic year will end by 31st March however online classes are to be engaged by those Depts who are lagging behind.
- ② SAAC Registers to be submitted before April 5th 2021.
- ③ Online classes to be engaged in the month of April.

31/3/21

Minutes of the HOD meeting held on 14/09/2021

Venue: Principal's chamber

Members Present

- ① Dr. Navreen Mohan
- ② Shinsy P
- ③ Sreelakshmi K
- ④ Radhika R. Krishna
- ⑤ Anwar Babu Pk
6. Abdeul Rahman. cv
7. HARITHA B
8. Smitha Pramod
9. Seetha P
10. HARI K
11. Abdeul Khader U
12. Mohammed ADI. K
13. Anwar K
14. Sulabha Das P
15. SIVAKUMAR. K
16. Raghu. M. D
17. ANAND. C.
18. Mohamed Navas. K



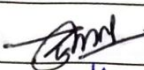
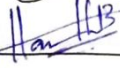



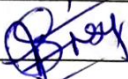
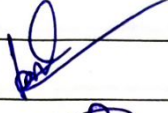


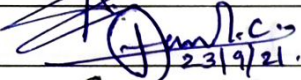
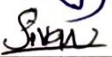

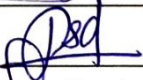
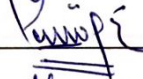

Decision

- ① Third sem fees date: Sep 25th.
- ② Admission Management Quota - SEP 15, 16, 17
- ③ Done online verification of class and decided to call teachers along with HODs.
- ④ Study leave and revision class to be given to 5th Sem students.
- ⑤ Result analysis to be submitted before SEP 30.

14/9/21.

Minutes of HOD meeting held on 23/09/21

Venue: Principal's chamber.

1. Abdul Rahman. W 
2. Anoo Babu. Pk 
3. ~~...~~ standing Guest.
4. Mohamed Navas. K 
5. HARITHA. B 
6. Seelkapp 
7. Sreelakshmi. K 
8. Smitha Prasad 
9. Shiny. P 
10. Radhika. R. Krishna 
11. Raghu. M. D 
12. Anam. K 
13. ANAND. C. 
14. SIVAKUMAR. K 
15. GARI. 
16. SUXABHA DAS. P 
17. Mohammed Ali. K 
18. Abdul Khader. U 

Decisions.

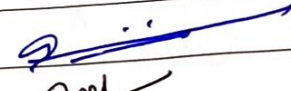
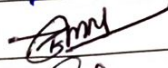

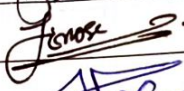

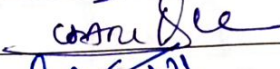
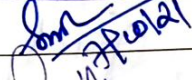



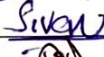

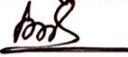




- ① Third sem Fees date extended for Sep 25th to Oct 5th.
- ② Decided to include IQAC convener in all HOD meeting hereafter.

23/09/21

Minutes of HOD'S meeting held on 7/10/21
at 12.30 PM

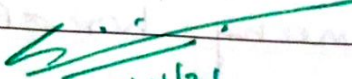
Venue: Principal's room.

Members Present

- | | | |
|-----|------------------|--|
| ① | Dr. Navan Mohan |  |
| 2 | Mohamed Navas. K |  |
| 3. | Abdulsamad. C |  |
| 4. | Dr. FINOSE. A |  |
| 5. | Anoos Babu. Pk |  |
| 6. | HAEI. K |  |
| 7. | Smitha Prasad |  |
| 8 | Mohammed Ali. K |  |
| 9. | Sruthi. B. Nay |  |
| 10. | Arun. K |  |
| 11. | SIVAKUMAR. K |  |
| 12 | Sulabha Das. P |  |
| 13. | Radhika. R |  |
| 14. | HARISHA. B |  |
| 15. | Raghu. M. D |  |
| 16 | Abdul Khader. V |  |
| 17. | Abdul Rahmaan. C |  |

Decisions

- ① Decided to review SAAP in presence of Academic director, IQAC convenor and Management representatives.


7/10/21.

Minum of HOD's meeting Held on 5/01/2022 at
12:00 PM

Venue: Principal's room.

Members Present

Agenda: Switching of Semesters.

- 1) Dr. Navin Mohan
- 2) Raghu. M. D
- 3) Abdul Khader. v
- 4) ABIN K. I, BTM
- 5) ANAND. C.
- 6) Arun. k.
- 7) SIVAKUMAR. K
8. Shinsy. P
9. Radhika. R. Krishna
10. Abdul Basheer. v
11. Abdul Rahman. v
12. Anous Babu. Pk
13. HARI. K
14. Warab Sharada. N. K
15. Mohan and Ashraf

Decisions

① Decided to finish 3rd semester portions before 31 JAN 2022 and 1st SEM portions before Feb 10, 2022.

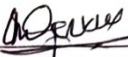
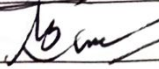
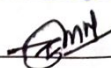
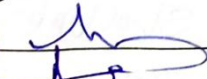


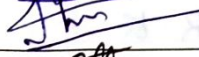
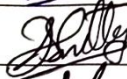




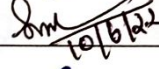

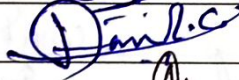


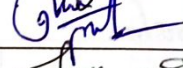
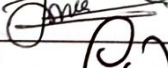


② Hereafter revision sessions will be done only through online mode.

③ Hybrid method of teaching using offline and online methods will be used by departments to cover the portions.

5/01/22.


Minutes of HOD meeting held on 10-06-2022 at
11.00 am @ Principal Cabin.

Members Present.

1. M. Vasundhara. 
2. ~~Dr. Bhasamma~~  10/6/2022
3. ~~Dr. Navan Mohan A.~~
4. Mohamed Nalask. 
5. ~~Mohammed Ashraf~~ 
6. Anand.K. 
7. Mohammed Ali.K. 
8. Anous Jabu.P.K. 
9. Jayasree.K.G. 
10. Radhika.R. Krishna 
11. Shiny.P. 
12. Seetha.P. 
13. Veena.C. Vasanth 
14. Smitha Prasad  10/6/22
15. SIVAKUMAR.K. 
16. ANAND.C. 
17. MOHAMED SHABEERA.A. 
18. Ishaq Ali pashai 
19. Muhammad Anwar.P. 
20. Dr. Feroze.H. 
21. Abdul Rahman.V. 
22. Veena.C. Vasanth 

Decisions

- ① Notes not to be given at night to students through mobile phone especially to hostel students.
- ② Phone use to be restricted in college campus.
- ③ Books to be donated to library by students and parents along with teachers.


10/6/22



UNIVERSITY OF CALICUT

REGULATIONS FOR CHOICE BASED CREDIT AND SEMESTER SYSTEM FOR UNDER GRADUATE (UG) CURRICULUM -2019 (CBCSS UG 2019)



1

Dr. NAVEEN MOHAN
PRINCIPAL
GEMS ARTS AND SCIENCE COLLEGE
KADUNGAPURAM (PO), RAMAPURAM
MALAPPURAM DT., KERALA-679 321

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PREFACE

Global forces are combining to fabricate rapid and profound changes on a heretofore unknown scale, that too, in fathomless velocity, leaving none of our systems unscathed, including the global system of higher education. Higher education system, globally, is being placed in an entirely different setting, with the pervading of market, offering a competing paradigm and restructuring the interplay between the Market, the State and the Universities at the advent of globalization. New terminologies such as 'Borderless Education', 'Cross border Education', 'Transnational and Transborder Education', 'internationalization' and 'commoditization' of education etc., have become a few catch words in this era of liberalisation. Higher Education ceases to be a 'common good' and is being swiftly transformed to be an internationally traded commodity. In all modern societies, universities are considered as the 'knowledge factories'.

The Indian system of higher education has unleashed major program of reforms in the event of the changes witnessed in the system. Many of these reforms can be traced back to a policy template provided by the National Knowledge Commission (NKC). In purview with such reforms, the University Grants Commission (UGC) has made concurrent changes with regard to the higher education system. One such change was the introduction of CBCSS or 'Choice based Credit Semester and grading pattern'. The UGC directed all the Universities in the country to restructure undergraduate courses on 'Choice based Credit Semester and Grading pattern' in 2009-10 academic year. **Recommendation of the UGC in its Action Plan for Academic and Administrative Reforms makes it clear that** "..... Curricular flexibility and learners' mobility is an issue that warrants our urgent attention. These can be addressed by introducing credit based courses and credit accumulation. In order to provide with some degree of flexibility to learners, we need to provide for course duration in terms of credit hours and also a minimum as well as a maximum permissible span of time in which a course can be completed by a learner...Choice-Based Credit System (CBCS) imminently fits into the emerging socioeconomic milieu, and could effectively respond to the educational and occupational aspirations of the upcoming generations. In view of this, institutions of higher education in India would do well to invest thought and resources into introducing CBCS. Aided by modern communication and information technology, CBCS has a high probability to be operational efficiently and effectively elevating learners, institutions and higher education system in the country to newer heights...".

Calicut University regulations are framed in accordance with UGC guidelines on restructuring undergraduate education from 2009-10 academic year itself. Accordingly, all affiliated colleges have restructured the regular undergraduate programs on the Choice Based Credit Semester System (CBCSS), a combination of internal and external evaluation with grading. Later the system was made applicable to the School of Distance Education too. Now, a revised regulation for the UG Choice Based Credit Semester System is being prepared for ensuring quality and learner-centeredness. It is called as the **Regulations for Choice Based Credit and Semester System for Undergraduate (UG) Curriculum -2019**. **This booklet contains the details of the new regulation.**




Dr. NAVEEN MOHAN
PRINCIPAL
GEMS ARTS AND SCIENCE COLLEGE
KADUNGAPURAM (PO), RAMAPURAM
MALAPPURAM DT., KERALA-679 321

**Regulations for Choice Based Credit and Semester System for
Under Graduate (UG) Curriculum -2019**

1. TITLE

These regulations shall be called “ Regulations for Choice Based Credit and Semester System for Under Graduate Curriculum 2019” (CBCSSUG 2019).

2. SCOPE, APPLICATION & COMMENCEMENT

2.1. The regulations provided herein shall apply to all Regular/SDE/Private UG programmes under various Faculties (specified in 4.1) conducted by the University of Calicut for the admissions commencing from 2019, with effect from the academic year 2019-2020.

2.2. The provisions herein supersede all the existing regulations for the regular UG programmes under various Faculties conducted by University of Calicut unless otherwise specified.

2.3. Every programme conducted under the Choice Based Credit and Semester System in a college shall be monitored by the College Council and every UG programme conducted under CBCSS UG in SDE/Private Registration shall be monitored by the Director, SDE.

3. DEFINITIONS

3.1. ‘Programme’ means the entire course of study and examinations for the award of a degree.

3.2. ‘Duration of programme’ means the time period required for the conduct of the programme. The duration of a UG degree programme shall be six semesters distributed in a period of 3 years or eight semesters in a period of 4 years.

3.3. ‘Academic Week’ is a unit of five working days in which distribution of work is organized from day one to day five, with five contact hours of one hour duration on each day. A sequence of 18 such academic weeks constitutes a semester.

3.4. ‘Semester’ means a term consisting of 18 weeks (16 instructional weeks and two weeks for examination).

3.5. ‘Course’ means a segment of subject matter to be covered in a semester.

3.6. ‘Common course’ means a course that comes under the category of courses, including compulsory English and additional language courses and a set of general courses applicable for Language Reduced Pattern (LRP) programmes, the selection of which is compulsory for all students undergoing UG programmes.

3.7. ‘Core course’ means a compulsory course in a subject related to a particular degree programme.

3.8. ‘Open course’ means a course which can be opted by a student at his/her choice.

3.9. ‘Complementary course’ means a course which is generally related to the core course.

3.10. ‘Improvement course’ is a course registered by a student for improving his/her performance in that particular course.



3.11. 'Ability Enhancement course/Audit course' is a course which is mandatory as per the directions from the Regulatory authorities like UGC, Supreme Court etc.

3.12. 'Department' means any Teaching Department in a college offering a course of study approved by the University as per the Statutes and Act of the University.

3.13. 'Department Co-ordinator' is a teacher nominated by a Dept. Council to co-ordinate all the works related to CBCSS UG undertaken in that department including continuous evaluation.

3.14. 'Department Council' means the body of all teachers of a department in a college.

3.15. 'Parent Department' means the Department which offers a particular degree programme.

3.16. 'College Co-ordinator' is a teacher nominated by the college council to co-ordinate the effective running of the process of CBCSS including internal evaluation undertaken by various departments within the college. She/he shall be the convenor for the College level monitoring committee.

3.17. College level monitoring committee. A monitoring Committee is to be constituted for CBCSSUG at the college level with Principal as Chairperson, college co-ordinator as convenor and department co-ordinators as members. The elected College union chairperson shall be a member of this committee.

3.18. 'Faculty Adviser' means a teacher from the parent department nominated by the Department Council, who will advise the student in the academic matters and in the choice of open courses.

3.19. 'Credit'(C) is a unit of academic input measured in terms of weekly contact hours/course contents assigned to a course.

3.20. 'Extra Credit' is the additional credit awarded to a student over and above the minimum credits required in a programme, for achievements in co-curricular activities and social activities conducted outside the regular class hours, as decided by the University. For calculating CGPA, extra credits will not be considered.

3.21. 'Letter Grade' or simply 'Grade' in a course is a letter symbol (O, A+, A, B+, B, C, P, F, I and Ab). Grade shall mean the prescribed alphabetical grade awarded to a student based on his/her performance in various examinations. The Letter grade that corresponds to a range of CGPA is given in Annexure-I.

3.22. Each letter grade is assigned a '**Grade point**' (**G**) which is an integer indicating the numerical equivalent of the broad level of performance of a student in a course. **Grade Point** means point given to a letter grade on 10 point scale.

3.23. 'Semester Grade Point Average' (SGPA) is the value obtained by dividing the sum of credit points obtained by a student in the various courses taken in a semester by the total number of credits in that semester. SGPA shall be rounded off to three decimal places. SGPA determines the overall performance of a student at the end of a semester.



3.24. 'Credit Point' (P) of a course is the value obtained by multiplying the grade point (G) by the credit (C) of the course: $P=G \times C$

3.25. 'Cumulative Grade Point Average' (CGPA) is the value obtained by dividing the sum of credit points in all the semesters taken by the student for the entire programme by the total number of credits in the entire programme and shall be rounded off to three decimal places.

3.26. **Grade Card** means the printed record of students' performance, awarded to him/her.

3.27. **Course teacher:** A teacher nominated by the Head of the Department shall be in charge of a particular course.

3.28. 'Dual core' means a programme with double core subjects, traditionally known as double main.

3.29. 'Strike off the roll' A student who is continuously absent for 14 days without sufficient reason and proper intimation to the Principal of the college shall be removed from the roll.

3.30. Words and expressions used and not defined in this regulation, but defined in the Calicut University Act and Statutes shall have the meaning assigned to them in the Act and Statutes.

4. PROGRAMME STRUCTURE

4.1. Students shall be admitted to UG programme under Faculty of Science, Humanities, Language & Literature, Commerce & Management, Fine Arts, Journalism and such other faculty constituted by University from time to time.

4.2. **Duration:** The duration of a UG programme shall be 6 semesters distributed over a period of 3 academic years. The odd semesters (1,3,5) shall be from June to October and the even semesters (2,4,6) shall be from November to March.

4.3. **Courses:** The UG programme shall include five types of courses, viz; Common Courses (Code A), Core courses (Code B), Complementary courses (Code C), Open Course (Code D) and Audit courses (Code E).

4.4. **Course code :** Each course shall have a unique alphanumeric code number, which includes abbreviation of the subject in three letters, the semester number (1 to 6) in which the course is offered, the code of the course (A to E) and the serial number of the course (01,02). The course code will be centrally generated by the university. For example: ENG2A03 represents a common course of serial number 03 offered in the second semester and PHY2B02 representing second semester Core course 2 in Physics programme.

4.5. **Common Courses:** In general, every UG student shall undergo 10 common courses (total 38 credits) chosen from a group of 14 common courses listed below, for completing the programme:

A01. Common English Course I	English courses A01-A06 applicable to BA/BSC Regular pattern
A02. Common English Course II	
A03. Common English Course III	
A04. Common English Course IV	English courses A01-A04 applicable to Language Reduced



A05. Common English Course V	Pattern (LRP) Programmes B.com, BBA, BBA (T), BBM, B.Sc (LRP), BCA etc.
A06. Common English Course VI	
A07. Additional Language Course I	Addl.Language courses A07-A10 applicable to BA/B.Sc Regular Pattern
A08. Additional Language Course II	
A09. Additional Language Course III	Addl.Language courses A07-A08 applicable to Language Reduced Pattern (LRP) Programmes
A10. Additional Language Course IV	
A11. General Course I	Applicable to Language Reduced Pattern (LRP) Programmes
A12. General Course II	
A13. General Course III	
A14. General Course IV	

Common courses A01-A06 shall be taught by English teachers and A07-A10 by teachers of additional languages respectively. For BA Afzal-UI-Ulama Programme, Common Courses A02 and A03 are in Arabic instead of English. General courses A11-A14 shall be offered by teachers of departments offering core courses concerned.

General courses I, II, III and IV shall be designed by the group of boards concerned.

The subjects under Language Reduced Pattern (LRP) (Alternative Pattern) are grouped into five and General Courses I,II,III & IV shall be the same for each group.

1. BBA, B.Com., Fashion Technology, Hotel Management.
2. Industrial Chemistry, Polymer Chemistry, Food Science and Technology.
3. Computer Science, Electronics, Instrumentation, Printing Technology, Computer Application, Applied Physics
4. Biotechnology, Biochemistry, Aquaculture, Plant Science, Environmental Science & Water Management, Genetics, Microbiology, Botany & Computational Biology (Dual Core)
5. B.A Multimedia, B.A Visual Communication, B.A Film and Television, BA Graphic Design and Animation
6. B.Sc. Mathematics and Physics (Dual Core)

**** Common Courses in various programmes**

No.	Programme	Semester I	Semester II	Semester III	Semester IV
1	B.A. & B.Sc	A01, A02, A07	A03, A04, A08	A05, A09	A06, A10
2	LRP	A01, A02, A07*	A03, A04, A08*	A11, A12	A13, A14

* However the existing additional language pattern shall be continued.

** The language pattern of BBA shall be the same as that of B.Com. in colleges where both the programmes exist.

4.6. Core courses: Core courses are the courses in the major (core) subject of the degree programme chosen by the student. Core courses are offered by the parent department.

4.7. Complementary courses: Complementary courses cover one or two disciplines that are related to the core subject and are distributed in the first four semesters. There shall be one complementary course in a semester for B.A Programmes. The complementary courses in first and fourth semester (Type 1) shall be the same. Similarly the complementary courses in second and third semester (Type 2) shall be the same. The college can choose any complementary course either in Type 1 or in Type 2 for a programme. Once they choose the complementary courses that should be intimated to the university. If a college wants to change



the complementary course pattern (Type 1 or Type 2) prior sanction has to be obtained. All other programmes, including BA LRP Programmes, existing pattern will follow

4.8. Open courses: There shall be one open course in core subjects in the fifth semester. The open course shall be open to all the students in the institution except the students in the parent department. The students can opt that course from any other department in the institution. Each department can decide the open course from a pool of three courses offered by the University. Total credit allotted for open course is 3 and the hours allotted is 3. If there is only one programme in a college, they can choose either language courses or physical education as open course.

4.9. Common and open courses under SDE/Private Registration: Existing pattern (as in CUCBCSSUG 2014) shall be followed under SDE/Private Registration.

4.10. Ability Enhancement courses/Audit courses: These are courses which are mandatory for a programme but not counted for the calculation of SGPA or CGPA. There shall be one Audit course each in the first four semesters. These courses are not meant for class room study. The highest grade that the students can attain is 'P' for these courses. At the end of each semester there shall be examination conducted by the college from a pool of questions (Question Bank) set by the University. The students can also attain these credits through online courses like SWAYAM, * * MOOC etc (optional). The list of passed students must be sent to the University from the colleges at least before the fifth semester examination. The list of courses in each semester with credits are given below.

Course with credit	Semester
Environment Studies – 4	1
Disaster Management - 4	2
*Human Rights/Intellectual Property Rights/ Consumer Protection - 4	3
*Gender Studies/Gerontology- 4	4

* Colleges can opt any one of the courses.

* * MOOC courses may be approved and adopted on the recommendation of Dean Academics/Head of Department for credit transfer and ratified by the Academic Council.

4.11. Extra credit Activities: Extra credits are mandatory for the programme. Extra credits will be awarded to students who participate in activities like NCC, NSS and Swatch Bharath. Those students who could not join in any of the above activities have to undergo Calicut University Social Service Programme (CUSSP). Extra credits are not counted for SGPA or CGPA.

4.12. Credits: A student is required to acquire a minimum of 140 credits for the completion of the UG programme, of which 120 credits are to be acquired from class room study and shall



only be counted for SGPA and CGPA. Out of the 120 credits, 38 (22 for common (English) courses + 16 for common languages other than English) credits shall be from common courses, 2 credits for project/corresponding paper and 3 credits for the open course. (In the case of LRP Programmes 14 credits for common courses (English), 8 credits for additional language courses and 16 credits for General courses). The maximum credits for a course shall not exceed 5. Dual core programmes are having separate credit distribution. Audit courses shall have 4 credits per course and a total of 16 credits in the entire programme. The maximum credit acquired under extra credit shall be 4. If more Extra credit activities are done by a student, that may be mentioned in the Grade card. The credits of audited courses or extra credits are not counted for SGPA or CGPA.

4.13. Attendance: A student shall be permitted to appear for the semester examination, only if he/she secures not less than 75% attendance in each semester. Attendance shall be maintained by the Department concerned. Condonation of shortage of attendance to a maximum of 10% in the case of single condonation and 20% in the case of double condonation in a semester shall be granted by University remitting the required fee. Benefits of attendance may be granted to students who attend the approved activities of the college/university with the prior concurrence of the Head of the institution. Participation in such activities may be treated as presence in lieu of their absence on production of participation/attendance certificate (within two weeks) in curricular/extracurricular activities (maximum 9 days in a semester). Students can avail of condonation of shortage of attendance in a maximum of four semesters during the entire programme (Either four single condonations or one double condonation and two single condonations during the entire programme) . If a student fails to get the required attendance within condonable limit, he/she can move to the next semester only if he/she acquires 50% attendance. In that case, a **provisional registration** is needed. Such students can appear for supplementary examination for such semesters after the completion of the programme. Less than 50% attendance requires Readmission. Readmission is permitted only once during the entire programme.

4.14. Grace Marks: Grace marks may be awarded to a student for meritorious achievements in co-curricular activities (in Sports/Arts/NSS/NCC/Student Entrepreneurship) carried out besides the regular hours. Such a benefit is applicable and limited to a maximum of 8 courses in an academic year spreading over two semesters. In addition, maximum of 6 marks per semester can be awarded to the students of UG Programmes, for participating in the College Fitness Education Programme (COFE).

4.15. Project: Every student of a UG degree programme shall have to work on a project of 2 credits under the supervision of a faculty member or shall write a theory course based on Research Methodology as per the curriculum. College shall have the liberty to choose either of the above. In the case of Dual Core programmes, One Project with 3 credits shall be done



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in any of the two core subjects, in accordance with the Regulations, subject to the condition that the number of students should not be less than 40%, in each of the two core subjects, without affecting the existing workload.

But SDE/Private Registration students shall write the Research Methodology course instead of project. Board of Studies concerned shall prepare the syllabus for the same.

5. BOARD OF STUDIES AND COURSES

5.1. The UG Boards of Studies concerned shall design all the courses offered in the UG programmes. The Boards shall design and introduce new courses, modify or re-design existing courses and replace any existing courses with new/modified/re-designed courses to facilitate better exposure and training for the students.

5.2. The Syllabus of a course shall include the title of the course, the number of credits, maximum marks for external and internal evaluation, duration of examination hours, distribution of internal marks and reference materials. The Board of Studies concerned has the liberty to decide whether the questions can be answered in Malayalam or not. Maximum efforts shall be made to maintain a uniform pattern while designing the courses, project, viva, practical etc. in the scheme and syllabus of various programmes coming under same faculty.

5.3. The Syllabus for Common Courses, even though prepared by different Boards of Studies, may be put under a separate head as Syllabus for Common Courses.

5.4. Each course have an alpha numeric code, the number of credits and title of the course. The code gives information on the subject, the semester number and the serial number of the course. Each module/chapter may mention the number of questions to be asked in each section in the Question paper.

5.5. The syllabus of each course shall be prepared module wise. The course outcomes are to be clearly stated in the syllabus of all subjects including laboratory subjects, The number of instructional hours and reference materials are also to be mentioned against each module. Since a semester contains 16 instructional weeks, the same may be considered in the preparation of the syllabi.

5.6. The scheme of examination and model question papers are to be prepared by the Board of Studies. The number of questions from each module in each section may be given along with the syllabus.

5.7. A Question Bank system shall be introduced. Boards of Studies shall prepare a Question Bank, modulewise, at least 8 times to that required for a Question paper.

5.8. Boards of Studies should make the changes in the syllabi and text books in consultation with the teachers. Each Course should have a Preamble which clearly signifies the importance of that course. The Higher secondary syllabus also to be taken into account while preparing the UG syllabus.



5.9. Boards of Studies have to be constantly in touch with renowned Indian Universities and at least a few foreign universities. Subject experts have to be identified in all major fields of study and endeavour, and consulted frequently.

6. ADMISSION

6.1. The admission to all programmes will be as per Rules and Regulations of the University.

6.2. The eligibility criteria for admission shall be as announced by the University from time to time.

6.3. Separate rank lists shall be drawn up for reserved seats as per the existing rules.

6.4. The admitted candidates shall subsequently undergo the prescribed courses of study in a college affiliated to the University for six semesters within a period of not less than three years; clear all the examinations prescribed and fulfil all such conditions as prescribed by the University from time to time.

6.5. The college shall make available to all students admitted a **prospectus** listing all the courses offered in various departments during a particular semester. The information so provided shall contain title of the courses, the semester in which it is offered and credits for the courses. Detailed syllabi shall be made available in the University/college websites.

6.6. There shall be a uniform **calendar** prepared by the University for the registration, conduct/schedule of the courses, examinations and publication of results. The University shall ensure that the calendar is strictly followed.

Admission notification and the academic calendar for SDE/ Private Registration will be prepared and issued by SDE.

6.7. There shall be provision for **Inter Collegiate and Inter University Transfer** in third and fifth semester within a period of two weeks from the date of commencement of the semester. College transfer may be permitted in Second and Fourth semester also without change in complementary course within a period of two weeks from the date of commencement of the semester concerned.

6.8. **Complementary change** at the time of college transfer is permitted in the third semester if all conditions are fulfilled.

6.8.1. **Core/Complementary change under SDE/Private Registration:** Existing rule (as in CUCBCSS UG 2014) shall be followed in Core/Complementary Change.

6.9. CBCSS regular students can join distance education stream/Private Registration in any semester in the same programme or different one. If core and complementary courses are different, they have to undergo them in the new stream. The marks/grace obtained for common courses will be retained.

6.10. A student registered under distance education stream/Private Registration in the CBCSS pattern may be permitted to join the regular college (if there is a vacancy within the sanctioned strength) in the third and fifth semester with the same programme only. If there is



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a change in complementary courses, it can be done with following conditions: i) the external and internal marks/grade obtained in the previous semesters for the earlier complementary courses will be cancelled. ii) the students have to write the external examinations for the previous semester for the new complementary courses along with the subsequent batch. iii) An undertaking to the effect that “the internal evaluation for the previous semesters of the new complementary courses will be conducted”, is to be obtained from the Principal of the college in which the student intends to join.

6.11. Provision for **credit transfer** is subject to common guidelines prepared by the faculty concerned.

6.12. There shall be provision for **Readmission** of students in CBCSS UG 2019.

6.12.1. The Principal can grant readmission to the student, subject to the conditions detailed below and inform the matter of readmission to the Controller of Examinations within one month of such readmission.

6.12.2. This readmission is not to be treated as college transfer.

6.12.3. There should be a gap of at least one semester for readmission.

6.12.4. The candidate seeking readmission to a particular semester should have registered for the previous semester examination.

6.12.5. Readmission shall be taken within two weeks from the date of commencement of the semester concerned.

6.12.6. Deleted.

6.12.7. If there is a change in complementary courses, it can be done with following conditions: i) the external and internal marks/grade obtained in the previous semesters for the earlier complementary courses will be cancelled. ii) the students have to write the external examinations for the previous semester for the new complementary courses along with the subsequent batch iii) An undertaking to the effect that “the internal evaluation for the previous semesters of the new complementary courses will be conducted”, is to be obtained from the Principal of the college in which the student intends to take readmission.

6.12.8. If change in scheme occurs while readmission, provision for credit transfer is subject to common guidelines prepared by Board of Studies/ Faculty concerned. For readmission to CBCSS UG 2019 involving scheme change, the Principal concerned shall report the matter of readmission to Controller of Examinations with the details of previous semesters and course undergone with credits within two weeks in order to fix the deficiency/excess papers.

7. REGISTRATION

7.1. Each student shall make an online registration for the courses he/she proposes to take, in consultation with the Faculty Adviser within two weeks from the commencement of each semester. The college shall send a list of students registered for each programme in each



semester giving the details of courses registered, including repeat courses, to the University in the prescribed form within 45 days from the commencement of the semester.

It is mandatory that the students who got admission under CBCSS UG 2019 in SDE/Private shall register for the examinations of the concerned semesters in the same year itself.

7.2. A student shall be normally permitted to register for the examination if he/she has required minimum attendance. If registration for examination is not possible owing to shortage of attendance beyond condonation limit, in a semester, the student shall be permitted to move to the next semester (if the attendance is more than 50% - Provisional registration) and can write the examination for the entire courses of the semester in which shortage of attendance occurs as supplementary examination only after the completion of the entire programme. In such cases, a request from the student may be forwarded through the Principal of the college to the Controller of Examinations within two weeks of the commencement of the semester. If the attendance is less than 50%, the student is ineligible to continue the programme and has to seek readmission. **There will not be any Repeat semester in CBCSS UG 2019.**

7.3. A student who registered for the course shall successfully complete the programme within 6 years from the year of first registration. If not, such candidate has to cancel the existing registration and join afresh as a new candidate.

7.4. For open courses there shall be a minimum of 10 and maximum of 75 students per batch. For other courses existing pattern will be followed.

7.5. Those students who have followed the UG Programmes in annual pattern or Choice based Credit & Semester System pattern can cancel their earlier registration and register afresh for CBCSSUG 2019 scheme in the same discipline or a different one.

7.6. The students who have attendance within the limit prescribed, but could not register for the examination have to apply for **Token registration**, within two weeks of the commencement of the next semester.

8. EXAMINATION

8.1. There shall be University examinations at the end of each semester.

8.2. Practical examinations shall be conducted by the University as prescribed by the Board of Studies.

8.3. External viva-voce, if any, shall be conducted along with the practical examination/project evaluation.

8.4. The model of question papers may be prepared by the concerned Board Of Studies. Each question should aim at – (1) assessment of the knowledge acquired (2) standard application of knowledge (3) application of knowledge in new situations.

8.5. Different types of questions shall possess different marks to quantify their range. A general scheme for the questionpaper is given in Annexure III.



8.6. Project evaluation shall be conducted at the end of sixth semester. 20% of marks are awarded through internal assessment.

8.7. Audit course: The students can attain only pass (Grade P) for these courses. At the end of each semester there shall be examination conducted by the college from a pool of questions set by the University. The students can also attain the credits through online courses like SWAYAM, MOOC etc. The College shall sent the list of passed students to the University at least before the commencement of fifth semester examination.

8.8. Improvement course: Improvement of a particular semester can be done only once. The student shall avail of the improvement chance in the succeeding year after the successful completion of the semester concerned. The students can improve a maximum of two courses in a particular semester (for SDE/Private registration students also). The internal marks already obtained will be carried forward to determine the new grade/mark in the improvement examination (for regular students). If the candidate fails to appear for the improvement examination after registration, or if there is no change in the results of the improved examination, the mark/grade obtained in the first appearance will be retained.

Improvement and supplementary examinations cannot be done simultaneously.

8.9. Moderation: Moderation is eligible as per the existing rules of the Academic Council.

9. EVALUATION AND GRADING

9.1. Mark system is followed instead of direct grading for each question. For each course in the semester letter grade and grade point are introduced in 10-point indirect grading system as per guidelines given in Annexure-1

9.2. Course Evaluation

The evaluation scheme for each course shall contain two parts

1) Internal assessment 2) External Evaluation

20% weight shall be given to the internal assessment. The remaining 80% weight shall be for the external evaluation.

9.2.1. Internal Assessment

20% of the total marks in each course are for internal examinations. The marks secured for internal assessment only need to be sent to University by the colleges concerned.

The internal assessment shall be based on a predetermined transparent system involving written tests, Class room participation based on attendance in respect of theory courses and lab involvement/records attendance in respect of Practical Courses.

Internal assessment of the project will be based on its content, method of presentation, final conclusion and orientation to research aptitude.

Components with percentage of marks of Internal Evaluation of Theory Courses are-Test paper 40%, Assignment 20%, Seminar 20% and Class room participation based on attendance 20%.

For practical courses - Record 60% and lab involvement 40% as far as internal is concerned.



(if a fraction appears in internal marks, nearest whole number is to be taken)

For the test paper marks, at least one test paper should be conducted. If more test papers are conducted, the mark of the best one should be taken.

To ensure transparency of the evaluation process, the internal assessment marks awarded to the students in each course in a semester shall be notified on the notice board at least one week before the commencement of external examination. There shall not be any chance for improvement for internal marks. The course teacher(s) shall maintain the academic record of each student registered for the course, which shall be forwarded to the University by the college Principal after obtaining the signature of both course teacher and Head of the Department.

The Split up of marks for Test paper and Class Room Participation (CRP) for internal evaluation are as follows.

Split up of marks for Test paper

Range of Marks in test paper	Out of 8 (Maximum internal marks is 20)	Out of 6 (Maximum internal marks is 15)
Less than 35%	1	1
35% - 45%	2	2
45% - 55%	3	3
55% - 65%	4	4
65% - 85%	6	5
85% -100%	8	6


Split up of marks for Calss Room Participation

Range of CRP	Out of 4 (Maximum internal marks is 20)	Out of 3 (Maximum internal marks is 15)
50% ≤ CRP < 75%	1	1
75% ≤ CRP < 85%	2	2
85 % and above	4	3

9.2.2. Internal Assessment for SDE/Private Registration : Regarding internal component, the student will have to attend a fill in the blank type/multiple choice type examination of 20 marks along with the external examination in SDE mode. The attendance component of internal marks is not mandatory for such students.

9.2.3. External Evaluation

External evaluation carries 80% of marks. All question papers shall be set by the University. The external question papers may be of uniform pattern with 80/60 marks (The pattern is


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given in the Annexure III). The courses with 2/3 credits will have an external examination of 2 hours duration with 60 marks and courses with 4/5 credits will have an external examination of 2.5 hours duration with 80 marks.

The external examination in theory courses is to be conducted by the University with question papers set by external experts. The evaluation of the answer scripts shall be done by examiners based on a well-defined scheme of valuation and answer keys shall be provided by the University. The external examination in practical courses shall be conducted by two examiners – one internal and an external, the latter appointed by the University. The project evaluation with viva can be conducted either internal or external which may be decided by the Board of Studies concerned. (Guidelines are given in the Annexure II).

After the external evaluation only marks are to be entered in the answer scripts. All other calculations including grading are done by the University.

9.2.4. Revaluation: In the new system of grading, revaluation is permissible. The marks on revaluation and the original marks together shall be reckoned for finalising the revaluation results. Aggregate grade shall be displayed in the revaluation results. The change in the grade obtained on revaluation, will be awarded to the candidate.

Students can apply for photocopies of answer scripts of external examinations. Applications for photocopies/scrutiny/revaluation should be submitted within 10 days of publication of results. The fee for this shall be as decided by the University.

10. INDIRECT GRADING SYSTEM

10.1. Indirect grading System based on a 10-point scale is used to evaluate the performance of students.

10.2. Each course is evaluated by assigning marks with a letter grade (O, A+, A, B+, B, C, P, F, I or Ab) to that course by the method of indirect grading. (Annexure I).

10.3. An aggregate of P grade (after external and internal put together) is required in each course, where there is an external evaluation, for a pass and also for awarding a degree (A minimum of 20% marks in external evaluation is needed for a pass in a course). But no separate pass minimum is needed for internal evaluation. No separate grade/mark for internal and external will be displayed in the grade card; only an aggregate grade will be displayed. Also the aggregate mark of internal and external are not displayed in the grade card. The above conditions are applicable to the practical courses also and Improvement/Supplementary chances shall be given to the practical courses.

10.3.1. Moderation awarded by the pass board, if any, shall be granted in eligible cases in whole numbers only.

10.4. A student who fails to secure a minimum grade for a pass in a course is permitted to write the examination along with the next batch.



10.5. After the successful completion of a semester, Semester Grade Point Average (SGPA) of a student in that semester is calculated using the formula given below. For the successful completion of a semester, a student should pass all courses. However, a student is permitted to move to the next semester irrespective of SGPA obtained.

SGPA of the student in that semester is calculated using the formula

$$\text{SGPA} = \frac{\text{Sum of the credit points of all courses in a semester}}{\text{Total credits in that semester}}$$

10.6. The Cumulative Grade Point Average (CGPA) of the student is calculated at the end of a programme. The CGPA of a student determines the overall academic level of the student in a programme and is the criterion for ranking the students. CGPA can be calculated by the following formula.

$$\text{CGPA} = \frac{\text{Total credit points obtained in six semesters}}{\text{Total credits acquired (120)}}$$

10.7. SGPA and CGPA shall be rounded off to three decimal places. CGPA determines the broad academic level of the student in a programme and is the index for ranking students (in terms of grade points). An overall letter grade (cumulative grade) for the entire programme shall be awarded to a student depending on her/his CGPA (Annexure-I)

11. GRADE CARD

11.1. The University shall issue to the students grade/marks card (by online) on completion of each semester, which shall contain the following information:

- Name of University
- Name of College
- Title of UG Programme
- Semester concerned
- Name and Register Number of student
- Code number, Title and Credits of each Course opted in the semester
- Letter grade in each course in the semester
- The total credits, total credit points and SGPA in the Semester (corrected to three decimal places)

11.2. The final Grade card issued at the end of the final semester shall contain the details of all courses taken during the entire programme including those taken over and above the prescribed minimum credits for obtaining the degree. The final grade card shall show CGPA (corrected to three decimal places), percentage of marks (corrected to two decimal places) and the overall letter grade of a student for the entire programme. The final grade card shall also include the CGPA and percentage of marks of common courses, core courses, complementary



courses and open courses separately. This is to be done in a 10- point indirect scale. The final Grade card also contain the list of Audit courses passed and the details of Extra credits.

11.3. Evaluation of Audit courses: The examination shall be conducted by the college itself from the Question Bank prepared by the University. The Question paper shall be of 100 marks of 3 hour duration. For SDE/Private students it may be of MCQ/ fill in the blank type questions or Online question paper may be introduced.

12. CALICUT UNIVERSITY SOCIAL SERVICE PROGRAMME (CUSSP)

In this programme, a student has to complete 12 days of social service. This has to be completed in the first four semesters; 3 days in each semester. For the regular programme the student has to work in a Panchayath or Local body or in a hospital/ poor home or old age home or in a Pain & paliative centre or any social work assigned by the College authorities. Students who engaged in College Union activities and participate in sports and cultural activities in Zonal level have to undergo only 6 days of CUSSP during the entire programme. The whole documents regarding the student should be kept in the college and the Principal should give a Certificate for the same. The list of students (successfully completed the programme) must be sent to the University before the commencement of the fifth semester examinations. A College level Co-ordinator and a Department level Co-ordinator shall be appointed for the smooth conduct of the programme.

12.1. CUSSP for SDE/Private students: For SDE/Private students, out of the 12 days, the student has to undergo 6 days in a Panchayath or Local body and the remaining 6 days in a Hospital/ Old age home or in a Pain and paliative centre.. The respective certificate should uploaded to the University (before the commencement of fifth semester examinations) in respective student portal and the University should provide an Online Certificate for the same.

13. AWARD OF DEGREE

The successful completion of all the courses (common, core, complementary and open courses) prescribed for the degree programme with 'P' grade shall be the minimum requirement for the award of degree.

13.1. Degree for Oriental Title courses: Those students who have passed Oriental Title courses earlier have to appear for the common courses. A 01 to A 06 in order to get POT degree. This can be done through SDE/Private Registration (SDE/Private registration along with the First semester students).

13.2. For obtaining Additional Degree: Undergraduate degree holders in any scheme/pattern, can register for additional degrees through SDE/Private Registration, provided, they satisfy the eligibility criteria of the degree they apply for. Additional degree candidates have to register in first semester itself through SDE/Private Registration and have to follow the stipulations fixed for the programmes in SDE/Private Registration. No courses shall be exempted to the additional degree candidates.



14. GRIEVANCE REDRESSAL COMMITTEE

14.1. Department level: The college shall form a Grievance Redressal Committee in each department comprising of course teacher, one senior teacher and elected representative of students (Association Secretary) as members and the Head of the Department as Chairman. This committee shall address all grievances relating to the internal assessment grades of the students.

14.2. College level: There shall be a college level grievance redressal committee comprising of student adviser, two senior teachers, two staff council members (one shall be elected member) and elected representative of students (College Union Chairperson) as members and Principal as Chairman.

14.3. University level: The University shall form a Grievance Redressal Committee as per the existing norms.

15. A Steering Committee consisting of two syndicate members of whom one shall be a teacher, the Registrar of the University, Controller of Examinations, seven teachers from different disciplines (preferably one from each faculty), two Chairpersons of Board of Studies (one UG and 1 PG), and two Deans of Faculty shall be formed to resolve the issues, arising out of the implementation of CBCSSUG 2019. The Syndicate member who is also a teacher shall be the Convenor of the committee. The quorum of the committee shall be six and meeting of the committee shall be held at least thrice in an academic year. The resolutions of the committee will be implemented by the Vice-Chancellor in exigency and this may be ratified by the Academic Council.

16. TRANSITORY PROVISION

Notwithstanding anything contained in these Regulations, the Vice-Chancellor shall, for a period of three years from the date of coming into force of these Regulations, have the power to provide by order that these regulations shall be applied to any programme with such modifications as may be necessary.

17. REPEAL

The regulations now in force in so far as they are applicable to programmes offered by the University and to the extent they are inconsistent with these regulations are hereby repealed. In the case of any inconsistency between the existing Regulations and these Regulations relating the Choice-Based Credit Semester System in their application to any course offered in a College, the latter shall prevail.



Annexure-1

Method of Indirect Grading

Evaluation (both internal and external) is carried out using Mark system .The Grade on the basis of total internal and external marks will be indicated for each course, for each semester and for the entire programme.

Indirect Grading System in 10 -point scale is as below:

Ten Point Indirect Grading System

Percentage of Marks (Both Internal & External put together)	Grade	Interpretation	Grade point Average (G)	Range of grade points	Class
95 and above	O	Outstanding	10	9.5 -10	First Class with Distinction
85 to below 95	A+	Excellent	9	8.5 -9.49	
75 to below 85	A	Very good	8	7.5 -8.49	
65 to below 75	B+	Good	7	6.5 -7.49	First Class
55 to below 65	B	Satisfactory	6	5.5 -6.49	
45 to below 55	C	Average	5	4.5 -5.49	Second Class
35% to below 45% aggregate (external and internal put together) with a minimum of 20% in external	P	Pass	4	3.5 -4.49	Third Class
Below an aggregate of 35% or below 20% in external evaluation	F	Failure	0	0	Fail
Incomplete	I	Incomplete	0	0	Fail
Absent	Ab	Absent	0	0	Fail



Example – 1 SGPA Calculation

Semester I	Course Name	Grade Obtained	Grade point (G)	Credit (C)	Credit point (CXG)
XXXXXXX	XXXXXXX	A	8	4	32
XXXXXXX	XXXXXXXXXX	C	5	3	15
XXXXXXX	XXXXXXXXXX	A+	9	4	36
XXXXXXX	XXXXXXXXXX	B+	7	3	21
XXXXXXX	XXXXXXXXXX	P	4	3	12
XXXXXXX	XXXXXXXXXX	C	5	4	20

SGPA =
$$\frac{\text{Sum of the Credit points of all courses in a semester}}{\text{Total Credits in that semester}}$$

$$\text{SGPA} = \frac{32+15+36+21+12+20}{21} = \frac{136}{21}$$

SGPA = 6.476

Percentage of marks of semester I = $(\text{SGPA}/10) \times 100 = 64.76 \%$

Note: The SGPA is corrected to three decimal points and the percentage of marks shall be approximated to two decimal points.

Example: 2

Semester II	Course Name	Grade Obtained	Grade point (G)	Credit (C)	Credit point (CXG)
XXXXXXX	XXXXXXX	A	8	4	32
XXXXXXX	XXXXXXXXXX	C	5	3	15
XXXXXXX	XXXXXXXXXX	A+	9	4	36
XXXXXXX	XXXXXXXXXX	B+	7	3	21
XXXXXX*	XXXXXXXXXX	F	0	3	0
XXXXXXX	XXXXXXXXXX	C	5	4	20

*Failed course



Note: In the event a candidate failing to secure 'P' grade in any Course in a semester, consolidation of SGPA and CGPA will be made only after obtaining 'P' grade in the failed Course in the subsequent appearance.

CGPA Calculation

$$\text{CGPA} = \frac{\text{Total Credit points obtained in six semesters}}{\text{Total Credits acquired (120)}}$$

Example

$$\text{CGPA} = 136 + 145 + 161 + 148 + 131 + 141 / 120 = 862/120$$

$$\text{CGPA} = 7.183$$

$$\text{Total percentage of marks} = (\text{CGPA}/10) * 100$$

$$\text{Total \% of marks} = (7.183/10) * 100 = 71.83$$

$$\text{CGPA of Core Courses} = \frac{\text{Total Credit points obtained for Core Courses}}{\text{Total Credits acquired for Core Courses}}$$

Similarly CGPA of Complementary courses, Open courses, English Common courses and Additional Language Common courses may be calculated and the respective percentage may be calculated. All these must be recorded in the Final Grade Card.

ANNEXURE II

Guidelines for the Evaluation of Projects

1. PROJECT EVALUATION- Regular

1. Evaluation of the Project Report shall be done under Mark System.
2. The evaluation of the project will be done at two stages :
 - a) Internal Assessment (supervising teachers will assess the project and award internal Marks)
 - b) External evaluation (external examiner appointed by the University)
 - c) Grade for the project will be awarded to candidates, combining the internal and external marks.
3. The internal to external components is to be taken in the ratio 1:4. Assessment of different components may be taken as below.



Internal (20% of total) Components	External (80% of Total) Percentage of internal marks	Components
Originality	20	Relevance of the Topic, Statement of Objectives
Methodology	20	Reference/ Bibliography, Presentation, quality of Analysis/ Use of Statistical Tools.
Scheme/ Organisation of Report	30	Findings and recommendations
Viva – Voce	30	Viva – Voce

4. External Examiners will be appointed by the University from the list of VI Semester Board of Examiners in consultation with the Chairperson of the Board.
5. The Chairman of the VI semester examination should form and coordinate the evaluation teams and their work.
6. Internal Assessment should be completed 2 weeks before the last working day of VI Semester.
7. Internal Assessment marks should be published in the Department.
8. In the case of Courses with practical examination, project evaluation shall be done along with practical examinations.
9. The Chairman Board of Examinations, may at his discretion, on urgent requirements, make certain exception in the guidelines for the smooth conduct of the evaluation of project.

2. PASS CONDITIONS

- Submission of the Project Report and presence of the student for viva are compulsory for internal evaluation. No marks shall be awarded to a candidate if she/ he fails to submit the Project Report for external evaluation.
- The student should get a minimum P Grade in aggregate of External and Internal.
- There shall be no improvement chance for the Marks obtained in the Project Report.
- * In the extent of student failing to obtain a minimum of Pass Grade, the project work may be re-done and a new Internal mark may be submitted by the Parent Department. External examination may be conducted along with the subsequent batch.



Annexure-III

Question paper type 1

Scheme of Examinations:

The external QP with 80 marks and Internal examination is of 20 marks. Duration of each external examination is 2.5 Hrs. The pattern of External Examination is as given below. The students can answer all the questions in Sections A&B. But there shall be Ceiling in each section.

Section A

Short answer type carries 2 marks each - 15 questions Ceiling - 25

Section B

Paragraph/ Problem type carries 5 marks each - 8 questions Ceiling - 35

Section C

Essay type carries 10 marks (2 out of 4) 2X10=20

Question paper type 2

Scheme of Examinations:

The external QP with 60 marks and Internal examination is of 15 marks. Duration of each external examination is 2 Hrs. The pattern of External Examination is as given below. The students can answer all the questions in Sections A & B. But there shall be Ceiling in each section.

Section A

Short answer type carries 2 marks each - 12 questions Ceiling - 20

Section B

Paragraph/ Problem type carries 5 marks each - 7 questions Ceiling - 30

Section C

Essay type carries 10 marks (1 out of 2) 1X10=10

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