



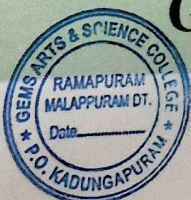
STATUTORY/ REGULATORY BODIES CONSTITUTION

REPORT

GEMS ARTS AND SCIENCE COLLEGE

Dr. NAVEEN MOHAN
PRINCIPAL

GEMS ARTS AND SCIENCE COLLEGE
KADUNGAPURAM (PO), RAMAPURAM
MALAPPURAM DT., KERALA-679 321




INTRODUCTION

GEMS Arts and Science College is committed to fostering a holistic educational environment, ensuring the well-being and development of its students, faculty, and staff. Central to this commitment is the establishment of various statutory and regulatory bodies that reflect our dedication to maintaining a safe, inclusive, and intellectually stimulating campus. The Grievance Cell acts as a platform for addressing concerns and ensuring a fair resolution process. Our Anti-Ragging Cell works tirelessly to create a harassment-free space, fostering a sense of security among students. The SC/ST and Equal Opportunity Cell strive to promote inclusivity and equal opportunities, ensuring a diverse and enriching educational experience.

In addition, the OBC/Minority Cell, Internal Complaint Cell/Anti-Sexual Harassment Cell, Women Development Cell, IQAC, IEDC, ED, NSS, IEC, and various other cells play pivotal roles in nurturing a supportive and dynamic campus culture. From the Literary Club (Vaikhari) to the Research Cell, each entity contributes to the academic and co-curricular vibrancy of the institution. Furthermore, we have specialized clubs such as the Nature Club, Tourism Club, Film Club, Electoral Literacy Club, Anti-Human Trafficking Club, and more, emphasizing our commitment to holistic education. The college also maintains committees like the Audit Course Committee, Transport Committee, Purchase Committee, and Academic and Audit Committee to ensure operational efficiency and accountability.

Our dedication to excellence is reflected in the establishment of the Mentor-Mentee Club, Staff Recreation Club, and Charity Cell. These bodies collectively work towards creating an engaging and supportive community that goes beyond traditional academics. In essence, GEMS Arts and Science College's statutory and regulatory bodies are meticulously designed to provide a nurturing, safe, and enriching educational experience, fostering the holistic development of all stakeholders within our vibrant academic community.




Dr. NAVEEN MOHAN
PRINCIPAL
GEMS ARTS AND SCIENCE COLLEGE
KADUNGAPURAM (PO), RAMAPURAM
MALAPPURAM DT., KERALA-679 321

1. GRIEVANCE REDRESSAL CELL

GEMS Arts and Science College recognizes the importance of fostering a harmonious and supportive campus environment, and to this end, it has established a Grievance Cell. This cell serves as a dedicated platform for students, faculty, and staff to address and resolve grievances in a fair and timely manner. Committed to upholding the principles of transparency and justice, the Grievance Cell ensures that concerns related to academics, administration, or personal matters are handled with sensitivity and confidentiality. By promoting an open line of communication and offering a structured resolution process, the Grievance Cell contributes to the overall well-being and satisfaction of the college community, creating a conducive atmosphere for learning and personal growth. GEMS Arts and Science College prioritizes the welfare of its members through the effective functioning of the Grievance Cell, reinforcing its commitment to providing a positive educational experience.

GREIVANCE REDRESSAL CELL		
POSITION	NAME	DESIGNATION
Chairman	Dr.Naveen Mohan	Principal
Convenor	Mr. Mohamed Navas K	Vice Principal(Administration)
Member	Prof.Mohammed Ashraf	Vice Principal (Academic)
Member	Dr.Finose A	IQAC Coordinator
Members	Mr.Sivakumar	H.O.D, Department of Commerce
Members	Mr.Shahul Hameed	Superintendent, GEMS Arts and Science College
Members	Ms.Shameema M	Assistant Professor, PG Department of Microbiology
Student Representative	Mr.Saidalavi	Student Union Chairman
Local Panchayath Member	Ms.Ummukulsu Chakkachan	President, Puzhakkattiri Grama Panchayath
Media Representative	Mr.Shameer Ramapuram	Media Correspondent




Dr. NAVEEN MOHAN
PRINCIPAL
GEMS ARTS AND SCIENCE COLLEGE
KADUNGAPURAM (PO), RAMAPURAM
MALAPPURAM DT., KERALA-679 321

2. ANTI RAGGING CELL

The Anti-Ragging Cell at GEMS Arts and Science College plays a pivotal role in creating a safe and secure campus environment, free from any form of harassment or intimidation. Committed to fostering a culture of respect and dignity, the cell diligently monitors and addresses any instances of ragging, ensuring a zero-tolerance approach. Through awareness campaigns and proactive measures, the Anti-Ragging Cell educates students about the detrimental effects of ragging and promotes a sense of camaraderie within the college community. Equipped with a well-defined reporting mechanism, the cell takes prompt action against any reported incidents, employing disciplinary measures to discourage such behaviour. By prioritizing the well-being and mental health of students, the Anti-Ragging Cell contributes to the overall positive and inclusive ethos of GEMS Arts and Science College, fostering an environment where every individual can thrive without fear or intimidation.

ANTI RAGGING CELL		
POSITION	NAME	DESIGNATION
Chairman	Dr.Naveen Mohan	Principal
Convenor	Mr.Mohd Rihas K T	Assistant Professor
Members	Mr. Mohamed Navas K	Vice Principal (Administration)
Members	Ms.Resna N K	Assistant Professor, PG Department of Microbiology
Members	Mr.Aneesh Kumar	Assistant Professor, PG Department of Social Work and Sociology
Members	Mr.Prem Daniel	Assistant Professor, Department of Multimedia
Members	Mr.Abdul Samad	Assistant Professor, PG Department of General Biotechnology
Members	Mr.Saidalavi	Student- Department of Management Studies

3. SC/ST AND EQUAL OPPORTUNITY CELL

The SC/ST and Equal Opportunity Cell at GEMS Arts and Science College is dedicated to promoting inclusivity, diversity, and equal opportunities within the academic community. Committed to fostering an environment free from discrimination, the cell actively works towards



Dr. NAVEEN MOHAN
PRINCIPAL
GEMS ARTS AND SCIENCE COLLEGE
KADUNGAPURAM (PO), RAMAPURAM
MALAPPURAM DT., KERALA-679 321

ensuring that students belonging to marginalized communities, specifically Scheduled Castes (SC), Scheduled Tribes (ST), and other underprivileged groups, have equitable access to education and opportunities.

This cell not only addresses specific concerns and challenges faced by SC/ST students but also endeavors to create an inclusive atmosphere that embraces diversity. By organizing awareness programs, workshops, and outreach initiatives, the SC/ST and Equal Opportunity Cell at GEMS Arts and Science College strives to eliminate barriers and empower students from all backgrounds. Through its proactive measures, the cell plays a crucial role in cultivating a campus culture that celebrates diversity and provides a level playing field for everyone, contributing to the holistic development of the entire student body.

SC/ST AND EQUAL OPPORTUNITY CELL		
POSITION	NAME	DESIGNATION
Chairman	Dr.Naveen Mohan	Principal
Convenor	Mr. Anand .C	H.O.D, PG Department of English Language and Literature
Members	Mr. Arun.K	H.O.D, PG Department of Social Work and Sociology

4. OBC/MINORITY CELL

The OBC/Minority Cell at GEMS Arts and Science College is dedicated to promoting the welfare, inclusivity, and empowerment of students belonging to Other Backward Classes (OBC) and minority communities. The cell operates with the overarching objective of ensuring equitable access to educational resources, opportunities, and facilities for students from these backgrounds. Through various outreach programs, counselling sessions, and awareness initiatives, the OBC/Minority Cell aims to address the unique challenges faced by these students and create an environment that fosters their academic and personal growth. Furthermore, the cell collaborates with college authorities to implement policies and measures that promote diversity and inclusivity. It strives to provide a supportive framework for OBC and minority students, facilitating their seamless integration into the academic and social fabric of the institution. By upholding the principles of social justice, the OBC/Minority Cell at GEMS Arts and Science College contributes to a more inclusive and enriched educational experience for all students.



Dr. NAVEEN MOHAN
 PRINCIPAL
 GEMS ARTS AND SCIENCE COLLEGE
 KADUNGAPURAM (PO), RAMAPURAM
 MALAPPURAM DT., KERALA-679 321

OBC/MINORITY CELL		
POSITION	NAME	DESIGNATION
Chairman	Dr. Naveen Mohan	Principal
Convenor	Mr. Mohamed Navas K	Vice Principal(Administration)
Members	Ms. Sruthi B Nair	Assistant Professor, PG Department of English Language and Literature

5. INTERNAL COMPLAINT CELL/ANTISEXUAL HARASSMENT CELL

The Internal Complaint Cell/Anti-Sexual Harassment Cell at GEMS Arts and Science College serves as a crucial entity dedicated to creating a safe and respectful environment for all members of the college community. The primary objective is to prevent and address instances of sexual harassment, ensuring the well-being and dignity of students, faculty, and staff. The cell conducts awareness programs, workshops, and training sessions to educate the community about the significance of gender sensitivity and the prevention of sexual harassment.

Additionally, the Internal Complaint Cell provides a confidential platform for reporting and addressing complaints. Through a fair and impartial inquiry process, the cell aims to swiftly resolve complaints and take appropriate disciplinary actions when necessary. By fostering a culture of zero tolerance towards sexual harassment, the cell contributes to cultivating a campus atmosphere where every individual feels secure and empowered, thereby promoting a conducive environment for learning and personal development at GEMS Arts and Science College.

INTERNAL COMPLAINTS CELL /ANTI SEXUAL HARASSMENT CELL		
POSITION	NAME	DESIGNATION
Chairman	Dr. Naveen Mohan	Principal
Convenor	Ms. Smitha Pramod	Librarian
Members	Mr. Mohamed Navas K	Vice Principal(Administration)
Members	Prof.. Mohammed Ashraf	Vice Principal (Academic)
Members	Dr. Finose A	IQAC Coordinator
Members	Ms. Jayasree K G	H.O.D ,Assistant Professor, Department of Mathematics



Dr. NAVEEN MOHAN
 PRINCIPAL
 GEMS ARTS AND SCIENCE COLLEGE
 KADUNGAPURAM (PO), RAMAPURAM
 MALAPPURAM DT., KERALA-679 322

6. WOMEN DEVELOPMENT CELL

The Women Development Cell at GEMS Arts and Science College is an essential component dedicated to fostering the holistic development and empowerment of female students. With a commitment to promoting gender equality, the cell strives to create an inclusive and supportive environment that facilitates the overall well-being of women on campus. Its primary objectives include organizing awareness programs, workshops, and seminars on gender-related issues, aiming to sensitize the college community and encourage gender-sensitive perspectives. The Women Development Cell also focuses on providing mentorship, counselling, and career guidance to female students, ensuring they have equal access to educational opportunities and resources. By promoting leadership skills, self-esteem, and a sense of social responsibility, the cell aims to empower women to excel academically and professionally. Through these initiatives, the Women Development Cell contributes to building a campus culture that values and champions the rights and aspirations of women, fostering an environment where every student can thrive and reach their full potential at GEMS Arts and Science College.

WOMEN DEVELOPMENT CELL		
POSITION	NAME	DESIGNATION
Chairman	Dr.Naveen Mohan	Principal
Convenor	Ms.Jayasree K G	H.O.D, Department of Mathematics
Members	Ms.Nithya U	Assistant Professor, PG Department of Social Work and Sociology

7. IQAC

The Internal Quality Assurance Cell (IQAC) at GEMS Arts and Science College serves as a crucial driving force for enhancing and sustaining the quality of education and overall institutional performance. Its primary objective is to develop a robust quality culture within the institution by implementing best practices and continuous improvement initiatives. The IQAC at GEMS Arts and Science College plays a pivotal role in designing and implementing quality benchmarks for academic and administrative activities, fostering a culture of accountability and transparency.

The IQAC conducts regular assessments, reviews, and feedback mechanisms to ensure the effectiveness of educational processes and the attainment of learning outcomes. It facilitates



Dr. NAVEEN MOHAN
PRINCIPAL
GEMS ARTS AND SCIENCE COLLEGE
KADUNGAPURAM (PO), RAMAPURAM
MALAPPURAM DT., KERALA-679 321

faculty development programs, encourages innovative teaching methodologies, and promotes research activities. By aligning institutional activities with quality benchmarks, the IQAC aims to ensure academic excellence, enhance the overall learning experience for students, and contribute to the continuous improvement of GEMS Arts and Science College.

INTERNAL QUALITY ASSURANCE CELL		
POSITION	NAME	DESIGNATION
Chairman	Dr. Naveen Mohan	Principal
Convenor	Dr. Finose .A	IQAC Coordinator
Members	Ms. Resna N K	Assistant Professor, PG Department of Microbiology

8. IEDC

The Innovation and Entrepreneurship Development Cell (IEDC) at GEMS Arts and Science College is a dynamic platform committed to fostering a culture of innovation, creativity, and entrepreneurship among students. The primary objective of the IEDC is to nurture an ecosystem that empowers students to ideate, innovate, and transform their ideas into viable entrepreneurial ventures.

The IEDC organizes various workshops, seminars, and training programs to enhance the entrepreneurial skills of students. It provides mentorship, guidance, and resources for aspiring entrepreneurs, facilitating the development of business plans and startup initiatives. The cell also collaborates with industry experts, successful entrepreneurs, and relevant government agencies to create networking opportunities and exposure for students. By encouraging a proactive approach to problem-solving and nurturing a spirit of innovation, the IEDC aims to create job creators rather than just job seekers. It supports students in understanding market dynamics, developing prototypes, and navigating the challenges of starting and sustaining a business. Ultimately, the IEDC at GEMS Arts and Science College plays a vital role in instilling an entrepreneurial mindset, promoting self-reliance, and contributing to the economic development of both individuals and the broader community.



Dr. NAVEEN MOHAN
 PRINCIPAL
 GEMS ARTS AND SCIENCE COLLEGE
 KADUNGAPURAM (PO), RAMAPURAM
 MALAPPURAM DT., KERALA-619 327

INNOVATION AND ENTREPRENEURSHIP DEVELOPMENT CELL		
POSITION	NAME	DESIGNATION
Chairman	Dr. Naveen Mohan	Principal
Nodal Officer	Mr. Mohammed Asgar Ali	Assistant Professor, Department of BCA

9. ENTREPRENEURSHIP DEVELOPMENT CLUB

The Entrepreneurship Development (ED) Club at GEMS Arts and Science College is a dynamic hub that strives to cultivate an entrepreneurial spirit among students, fostering innovation and business acumen. The club's primary objectives revolve around creating a conducive environment for students to explore, learn, and engage in entrepreneurial activities.

One key objective is to provide a platform for students to exchange ideas, collaborate on projects, and develop a deeper understanding of various aspects of entrepreneurship. The ED Club organizes workshops, seminars, and guest lectures featuring successful entrepreneurs and industry experts, offering valuable insights into the practicalities of starting and managing a business. Moreover, the club aims to empower students with the necessary skills and knowledge required for entrepreneurship, including business planning, financial management, and marketing strategies. Through interactive sessions, mentorship programs, and hands-on experiences, the ED Club seeks to instil confidence and resilience in aspiring entrepreneurs. By bridging the gap between academia and the business world, the ED Club at GEMS Arts and Science College plays a pivotal role in nurturing a culture of innovation, risk-taking, and enterprise. Ultimately, it contributes to shaping individuals who are not only academically proficient but also equipped with the skills and mind-set needed to excel in the entrepreneurial landscape.

ENTREPRENEURSHIP DEVELOPMENT CLUB		
POSITION	NAME	DESIGNATION
Chairman	Dr. Naveen Mohan	Principal
Coordinator	Mr. Ajeesh T	Assistant Professor, Department of Management Studies



Dr. NAVEEN MOHAN
 PRINCIPAL
 GEMS ARTS AND SCIENCE COLLEGE
 KADUNGAPURAM (PO), RAMAPURAM
 MALAPPURAM DT., KERALA-679 321

10. NSS

The National Service Scheme (NSS) at GEMS Arts and Science College is a vibrant organization committed to channelizing the energy and enthusiasm of students towards community service and social development. The primary objective of NSS is to instill a sense of social responsibility and civic engagement among students while addressing societal needs and issues. NSS activities at GEMS Arts and Science College include community outreach programs, awareness campaigns, and initiatives aimed at promoting health, education, and environmental sustainability. The organization facilitates a platform for students to actively participate in projects that contribute to the well-being of the community.


Another key objective of NSS is to develop leadership qualities and foster a spirit of selflessness and empathy among students. Through regular camps, workshops, and volunteer opportunities, NSS at GEMS Arts and Science College aims to nurture a socially conscious and compassionate student body. Moreover, NSS strives to create a sense of national integration by organizing activities that celebrate the rich cultural diversity of India. By engaging in various social service initiatives, students not only contribute to the welfare of society but also develop a deeper understanding of social issues, promoting a holistic approach to education at GEMS Arts and Science College.

NATIONAL SERVICE SCHEME		
POSITION	NAME	DESIGNATION
Chairman	Dr.Naveen Mohan	Principal
Program Officer	Ms. Sheethal.P	Assistant Professor, Department of Languages

11. INTERNAL EXAMINATION CELL

The Internal Examination cell at GEMS Arts and Science College serves as a critical entity responsible for overseeing the planning, implementation, and evaluation of internal examinations, ensuring academic rigor and fairness in assessment processes. The primary objectives of this cell are multifaceted, aiming to maintain the quality and integrity of examinations while promoting a conducive learning environment. Firstly, the cell focuses on designing examination schedules that




Dr. NAVEEN MOHAN
PRINCIPAL
GEMS ARTS AND SCIENCE COLLEGE
KADUNGAPURAM (PO), RAMAPURAM
MALAPPURAM DT., KERALA-679 321

align with the academic calendar and facilitate a smooth conduct of assessments. It strives to create balanced question papers that adequately assess students' understanding of the curriculum, encouraging critical thinking and application of knowledge.

Secondly, the cell is dedicated to ensuring the fair and transparent evaluation of answer scripts. It establishes and upholds grading standards, minimizing subjectivity in the assessment process and ensuring consistency across various subjects and faculty members. Moreover, the Internal Examination cell plays a pivotal role in implementing examination policies and regulations, including measures to prevent malpractices and maintain the confidentiality of question papers. It collaborates with faculty members to incorporate diverse assessment methods, fostering a comprehensive evaluation approach. By upholding these objectives, the Internal Examination Cell at GEMS Arts and Science College contributes to the academic excellence and credibility of the institution, ensuring that the assessment process aligns with the highest standards of fairness, accuracy, and educational effectiveness.


INTERNAL EXAMINATION CELL		
POSITION	NAME	DESIGNATION
Chairman	Dr. Naveen Mohan	Principal
Convenor	Mr. Mohammed Ramees	Assistant Professor, PG Department of Commerce

12. AUDIT COURSE COMMITTEE

The Audit Course Committee at GEMS Arts and Science College plays a pivotal role in enhancing the academic experience by offering students the opportunity to enrol in additional courses beyond their regular curriculum without earning credits. The committee's primary objectives are to provide students with a platform for exploring diverse subjects of interest and expanding their knowledge base.

By overseeing the selection and approval of audit courses, the committee aims to facilitate a flexible and enriched learning environment. Students can engage with subjects outside their core disciplines, fostering interdisciplinary perspectives and a well-rounded education. Additionally, the Audit Course Committee encourages academic exploration, allowing students to pursue their passions and develop a holistic understanding of various domains. Through this initiative, the committee contributes to the intellectual growth and curiosity of students, promoting a culture of




Dr. NAVEEN MOHAN
PRINCIPAL
GEMS ARTS AND SCIENCE COLLEGE
KADUNGAPURAM (PO), KADUR
MALAPPURAM DT., KERALA 679 311

continuous learning and broadening educational horizons at GEMS Arts and Science College. The Audit Course Committee aligns with the institution's commitment to providing a comprehensive and adaptable educational experience that prepares students for a dynamic and evolving world.

AUDIT COURSE COMMITTEE		
POSITION	NAME	DESIGNATION
Chairman	Dr. Naveen Mohan	Principal
Convenor	Mr. Mohammed Ramees	Assistant Professor, PG Department of Commerce

13. TRANSPORTATION COMMITTEE

The Transportation Committee at GEMS Arts and Science College is instrumental in ensuring a seamless and secure transportation system for students and staff. With the primary objective of providing efficient and reliable transport services, the committee oversees the planning, coordination, and maintenance of transportation facilities.

One key goal of the Transportation Committee is to optimize bus routes and schedules, ensuring timely arrivals and departures to and from the college. The committee also focuses on the safety and comfort of passengers, implementing and monitoring safety protocols to guarantee a secure environment.

Additionally, the committee works towards the regular maintenance and upgradation of the college's transportation fleet, aiming to provide a reliable and well-functioning service. By addressing the transportation needs of students and staff, the Transportation Committee contributes to the overall convenience and accessibility of education, fostering a conducive environment for learning at GEMS Arts and Science College.

TRANSPORTATION COMMITTEE		
POSITION	NAME	DESIGNATION
Chairman	Dr. Naveen Mohan	Principal
Convenor	Ms. Preetha.P	Laboratory Assistant, PG Department of General Biotechnology



Dr. NAVEEN MOHAN
 PRINCIPAL
 GEMS ARTS AND SCIENCE COLLEGE
 KADUNGAPURAM (PO), RAMAPURAM
 MALAPPURAM DT., KERALA-679 902

14. ANTI DRUG CELL

The Anti drug Cell at GEMS Arts and Science College is dedicated to fostering a drug-free and healthy campus environment. The primary objective of this cell is to raise awareness about the detrimental effects of drug abuse and to implement preventive measures, ensuring the well-being of students and maintaining a conducive learning atmosphere. The cell organizes educational programs, workshops, and awareness campaigns to inform students about the dangers of drug abuse, emphasizing the importance of a drug-free lifestyle. It collaborates with healthcare professionals, counsellors, and relevant authorities to provide support and resources for individuals struggling with substance abuse.


In addition to prevention, the Antidrug Cell focuses on early intervention and rehabilitation efforts. It establishes a confidential reporting system for students to seek assistance or report concerns, aiming to address issues proactively and provide necessary support. By promoting a culture of awareness, support, and prevention, the Antidrug Cell contributes to creating a safe and healthy environment where students can thrive academically and personally. The cell aligns with the college's commitment to holistic education, emphasizing the importance of physical and mental well-being in the overall development of its student community.

ANTI DRUG CELL		
POSITION	NAME	DESIGNATION
Chairman	Dr.Naveen Mohan	Principal
Convenor	Mr. Ishad .P	Assistant Professor, PG Department of Commerce

15. TOURISM CLUB

The Tourism Club at GEMS Arts and Science College is a vibrant forum that aims to foster a deep appreciation for travel, cultural exchange, and exploration among students. The primary objectives of this club are to promote an understanding of diverse cultures, enhance students' knowledge of global tourism trends, and provide a platform for networking within the tourism industry. The club organizes a variety of activities such as guest lectures, seminars, and workshops featuring experts and professionals in the field of tourism. These events offer valuable insights into the multifaceted aspects of the tourism industry, including sustainable tourism practices and responsible travel.




Dr. NAVEEN MOHAN
PRINCIPAL
GEMS ARTS AND SCIENCE COLLEGE
KADUNGAPURAM (PO), RAMAPURAM
MALAPPURAM DT., KERALA-679 312

Furthermore, the Tourism Club actively engages in planning and coordinating educational trips and excursions to various destinations, both locally and internationally. This hands-on approach allows students to gain practical exposure to different cultures, historical landmarks, and natural wonders, enriching their overall educational experience. By encouraging a passion for exploration and cultural understanding, the Tourism Club at GEMS Arts and Science College seeks to instil a sense of curiosity and global awareness in its members. The club aligns with the institution's commitment to holistic education, offering students opportunities to broaden their horizons and become well-rounded individuals prepared for a globalized world.


TOURISM CLUB		
POSITION	NAME	DESIGNATION
Chairman	Dr.Naveen Mohan	Principal
Convenor	Ms. Nithya U	Assistant Professor, PG Department of Social Work and Sociology

16. NATURE CLUB

The Nature Club at GEMS Arts and Science College is a dedicated community that endeavors to cultivate an appreciation for nature, environmental conservation, and sustainable living among its members. The primary objectives of the Nature Club are centered around fostering environmental awareness, promoting eco-friendly practices, and actively engaging in activities that contribute to the conservation and preservation of the natural world. This club organizes tree-planting drives, nature walks, and environmental workshops to instill a sense of responsibility for the environment. Members participate in hands-on initiatives like clean-up campaigns and biodiversity surveys, fostering a direct connection with local ecosystems.

Educational programs and lectures conducted by experts in the field of environmental science provide valuable insights into pressing environmental issues and sustainable solutions. The Nature Club also collaborates with local conservation organizations and engages in community outreach to spread awareness about the importance of environmental stewardship. By encouraging a harmonious relationship with the natural world, the Nature Club at GEMS Arts and Science College seeks to nurture environmentally conscious citizens. Through its initiatives, the club aligns with the college's commitment to holistic education, emphasizing the vital role of environmental sustainability in shaping responsible and socially aware individuals for a better future.




Dr. NAVEEN MOHAN
 PRINCIPAL
 GEMS ARTS AND SCIENCE COLLEGE
 KADUNGAPURAM (PO), RAYAPURAM
 MALAPPURAM DT., KERALA-679 522

NATURE CLUB		
POSITION	NAME	DESIGNATION
Chairman	Dr.Naveen Mohan	Principal
Convenor	Mr. Abdul Rahman CV	Assistant Professor, PG Department of Applied Geology

17. LITERARY CLUB (VAIKHARI)

The Literary Club, known as Vaikhari, at GEMS Arts and Science College is a vibrant platform that celebrates the world of words, literature, and creative expression. The primary objectives of Vaikhari extend beyond traditional academic boundaries, aiming to foster a love for language, literature, and the arts among students. Vaikhari hosts a spectrum of literary activities, including poetry recitations, book discussions, literary workshops, and writing competitions. The club serves as a creative space for students to explore their literary interests, refine their writing skills, and engage in meaningful discourse on various literary genres and themes.

The club plays a crucial role in organizing literary events, such as author interactions, where students can interact with established writers and gain insights into the creative process. Vaikhari also publishes newsletters, anthologies, and literary magazines, providing a platform for students to showcase their literary works. By encouraging a culture of reading, writing, and critical thinking, the Literary Club contributes to the overall intellectual and cultural enrichment of the college community. Vaikhari aligns with the institution's commitment to holistic education, emphasizing the significance of literature and the arts in shaping well-rounded individuals with a deep appreciation for the nuances of language and expression.

LITERARY CLUB "VAIKHARI"		
POSITION	NAME	DESIGNATION
Chairman	Dr.Naveen Mohan	Principal
Convenor	Ms. Smitha Promod	Librarian



Dr. NAVEEN MOHAN
 PRINCIPAL
 GEMS ARTS AND SCIENCE COLLEGE
 KADUNGAPURAM (PO), RAMAPURAM
 MALAPPURAM DT., KERALA-679 111

18. CHARITY CLUB

The Charity Club at GEMS Arts and Science College stands as a beacon of compassion and social responsibility, dedicated to making a positive impact on the lives of those in need. The primary objectives of the Charity Club are rooted in fostering a spirit of altruism, community service, and philanthropy among the student body. The Charity Club organizes a myriad of initiatives, including fundraisers, donation drives, and volunteering opportunities, to actively contribute to charitable causes and address social issues. Collaborating with local NGOs and community organizations, the cell facilitates student involvement in various outreach programs, such as providing aid to underprivileged communities, supporting educational initiatives, and participating in disaster relief efforts.

Through awareness campaigns and workshops, the Charity Club seeks to educate students about societal challenges and inspire a sense of empathy and responsibility. Additionally, the club encourages sustainable practices and ethical giving, ensuring that charitable efforts have a meaningful and lasting impact. By promoting a culture of giving and service, the Charity Club at GEMS Arts and Science College not only addresses immediate needs in the community but also instills lifelong values of empathy and social consciousness in its members. This commitment to charitable endeavours aligns with the college's broader vision of nurturing socially responsible and compassionate individuals who actively contribute to the betterment of society.

CHARITY CLUB		
POSITION	NAME	DESIGNATION
Chairman	Dr. Naveen Mohan	Principal
Convenor	Mr. Anand .C	Assistant Professor, PG Department of English Language and Literature

19. RESEARCH CELL

The Research Cell at GEMS Arts and Science College stands as a driving force for academic excellence and intellectual inquiry, dedicated to promoting a robust culture of research and innovation. The primary objectives of the Research Cell are designed to foster a dynamic



Dr. NAVEEN MOHAN
PRINCIPAL
GEMS ARTS AND SCIENCE COLLEGE
KADUNGAPURAM (PO), RAMAPURAM
MALAPPURAM DT., KERALA - 679 311

research environment, encourage faculty and student involvement in cutting-edge projects, and contribute to the advancement of knowledge across disciplines. The Research Cell supports and facilitates research initiatives by providing resources, infrastructure, and mentorship for faculty and student researchers. It organizes research seminars, conferences, and workshops to create a platform for knowledge dissemination, interdisciplinary collaboration, and the exchange of ideas.


Furthermore, the Research Cell actively encourages students to participate in research activities, fostering a spirit of inquiry and critical thinking. It supports faculty members in pursuing research grants, publishing scholarly articles, and engaging in collaborative research projects that address contemporary challenges. By promoting a research-centric approach to education, the Research Cell at GEMS Arts and Science College plays a pivotal role in elevating the institution's academic standing and contributing to the broader academic community. This commitment to research aligns with the college's vision of providing students with a holistic and intellectually stimulating educational experience, preparing them for leadership roles in academia, industry, and beyond.

RESEARCH CELL		
POSITION	NAME	DESIGNATION
Chairman	Dr.Naveen Mohan	Principal
Convenor	Dr. Nayana.P	Assistant Professor, PG Department of General Biotechnology

20. STAFF RECREATION CLUB

The Staff Recreation Club at GEMS Arts and Science College serves as a vital component in fostering a sense of camaraderie, relaxation, and holistic well-being among the faculty and staff members. The primary objectives of the Staff Recreation Club are centered around promoting a positive work-life balance, enhancing interpersonal relationships, and creating a supportive and enjoyable professional environment. The club organizes a diverse range of recreational activities and events, including cultural programs, sports tournaments, wellness workshops, and social gatherings. These activities provide opportunities for faculty and staff to unwind, connect, and engage in shared interests outside of the academic setting.




Dr. NAVEEN MOHAN
 PRINCIPAL
 GEMS ARTS AND SCIENCE COLLEGE
 KADUNGAPURAM (PO), RAMAPURAM
 MALAPPURAM DIST., KERALA, INDIA

In addition to promoting physical well-being, the Staff Recreation Club aims to enhance the mental and emotional health of its members. Through mindfulness sessions, team-building activities, and outings, the club contributes to the overall job satisfaction and job performance of the staff. By fostering a sense of community and inclusivity, the Staff Recreation Club at GEMS Arts and Science College plays a crucial role in creating a positive work environment. The club's objectives align with the institution's commitment to the holistic development and overall well-being of its academic and administrative staff, contributing to a thriving and collaborative educational community.


STAFF RECREATION CLUB		
POSITION	NAME	DESIGNATION
Chairman	Dr.Naveen Mohan	Principal
Convenor	Ms.Jayasree K.G	H. O. D, Department of Mathematics

21. FILM CLUB

The Film Club at GEMS Arts and Science College is a dynamic forum that celebrates the art of cinema and provides a platform for students to explore, appreciate, and engage with the world of filmmaking. The primary objectives of the Film Club extend beyond entertainment, aiming to foster a deeper understanding of cinematic language, storytelling techniques, and the cultural significance of films. The Film Club organizes regular screenings of diverse films, spanning various genres, cultures, and historical periods. These screenings are followed by interactive discussions and analyses, encouraging students to critically evaluate the artistic, social, and thematic aspects of the films.

Furthermore, the Film Club conducts filmmaking workshops, inviting industry professionals and filmmakers to share insights and expertise. This initiative provides students with hands-on experiences in scriptwriting, directing, editing, and cinematography, fostering a creative and collaborative environment. By promoting film appreciation and hands-on learning, the Film Club at GEMS Arts and Science College enhances students' visual literacy and cultivates a broader cultural understanding. The club's objectives align with the institution's commitment to




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providing a well-rounded education that encompasses the arts and humanities, preparing students for a nuanced and culturally aware engagement with the world.

FILM CLUB		
POSITION	NAME	DESIGNATION
Chairman	Dr.Naveen Mohan	Principal
Convenor	Mr. Raghu M D	H.O.D, Department of Multimedia

22. ELECTORAL LITERACY CLUB

Electoral Literacy Club at GEMS Arts and Science College is a dynamic platform committed to promoting awareness, understanding, and active participation in the democratic process. The primary objectives of the Electoral Literacy Club are centred around fostering a politically informed and engaged student body, emphasizing the importance of civic responsibility and the electoral system. The club conducts workshops, seminars, and interactive sessions to enhance students' knowledge about the electoral process, the functioning of government institutions, and the significance of civic duties. These activities aim to empower students with the skills and information needed to make informed decisions as responsible citizens.

Moreover, the Electoral Literacy Club organizes voter registration drives, encouraging eligible students to enrol in the electoral roll and participate in the democratic process. It collaborates with election commissions, civic organizations, and political experts to provide diverse perspectives on political issues and governance. By promoting electoral literacy, the club contributes to creating a politically aware and active student community at GEMS Arts and Science College. The objectives of the Electoral Literacy Club align with the institution's commitment to producing socially responsible graduates who play an active role in shaping the democratic fabric of society.

ELECTORAL LITERACY CLUB		
POSITION	NAME	DESIGNATION
Chairman	Dr.Naveen Mohan	Principal
Convenor	Mr. Raghu M D	H. O. D, Department of Multimedia



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23. ANTI HUMAN TRAFFICKING CLUB

The Anti-Human Trafficking Club at GEMS Arts and Science College is a dedicated initiative aimed at raising awareness, preventing, and combating human trafficking. The primary objectives of the club revolve around educating students, fostering community engagement, and advocating for the eradication of human trafficking in all its forms. The club organizes educational campaigns, seminars, and workshops to equip students with knowledge about the intricacies of human trafficking, its root causes, and the methods of prevention. It aims to empower students to become advocates for change and engage in community outreach to raise awareness about the signs of trafficking.


Furthermore, the Anti-Human Trafficking Club collaborates with NGOs, law enforcement agencies, and other stakeholders to support anti-trafficking initiatives. It actively participates in rescue and rehabilitation efforts for victims, providing a compassionate and supportive environment. By instilling a sense of responsibility and social consciousness, the club strives to create a campus community that actively opposes human trafficking and advocates for human rights. The objectives of the Anti-Human Trafficking Club align with the broader commitment of GEMS Arts and Science College to foster ethical values, social responsibility, and the holistic development of its students as informed and compassionate global citizens.

ANTI HUMAN TRAFFICKING CLUB		
POSITION	NAME	DESIGNATION
Chairman	Dr.Naveen Mohan	Principal
Convenor	Mr.Arun.K	H.O.D, PG Department of Social Work and Sociology

24. PURCHASE COMMITTEE

The Purchase Committee at GEMS Arts and Science College plays a pivotal role in ensuring effective procurement processes and financial prudence. The primary objectives of the Purchase Committee are to streamline purchasing activities, maintain transparency, and uphold ethical standards in the acquisition of goods and services for the institution. The committee




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oversees the entire procurement lifecycle, from identifying the need for supplies to evaluating vendors and negotiating contracts. Its aim is to ensure that the college obtains quality products and services at competitive prices, optimizing value for money.

Additionally, the Purchase Committee works to enforce fair and transparent procurement practices, adhering to relevant policies and regulations. It collaborates with different departments to understand their requirements, assess market conditions, and make informed decisions that align with the college's budgetary constraints. By implementing efficient procurement strategies, the Purchase Committee contributes to the overall financial health and operational efficiency of GEMS Arts and Science College. Its objectives are in harmony with the institution's commitment to responsible financial management, ensuring that resources are allocated judiciously and that the college operates in a manner that promotes accountability and fiscal responsibility.

PURCHASE COMMITTEE		
POSITION	NAME	DESIGNATION
Chairman	Dr.Naveen Mohan	Principal
Convenor	Mr. Junaid V	Assistant Professor, PG Department of Commerce

25. MENTOR MENTEE CELL

The Mentor-Mentee Cell at GEMS Arts and Science College stands as a cornerstone for fostering meaningful relationships and personal development within the academic community. The primary objectives of this cell revolve around providing a structured support system, encouraging mentorship, and facilitating the holistic growth of students through the guidance of experienced mentors. The cell pairs incoming students (mentees) with seasoned individuals (mentors), creating a symbiotic relationship aimed at academic success, personal development, and a smoother transition into college life. The mentors offer guidance on academic pursuits, career choices, and personal challenges, fostering a sense of belonging and support.

The Mentor-Mentee Cell organizes various events, workshops, and networking sessions to strengthen the mentor-mentee bonds and create a community of shared learning. The club's



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objectives extend beyond academic guidance, promoting emotional well-being, leadership skills, and a sense of responsibility among mentees. By facilitating mentorship relationships, the cell aims to enhance the overall college experience, creating a supportive environment where students can thrive both academically and personally. The Mentor-Mentee Cell aligns with the institution's commitment to nurturing well-rounded individuals and fostering a sense of community and collaboration within GEMS Arts and Science College.

MENTOR MENTEE CELL		
POSITION	NAME	DESIGNATION
Chairman	Dr. Naveen Mohan	Principal
Convenor	Ms. NasiyaKP	Assistant Professor, PG Department of Commerce

26. ACADEMIC AND AUDIT COMMITTEE

The Academic and Audit Committee at GEMS Arts and Science College is a vital entity that plays a key role in maintaining the academic standards and integrity of the institution. The primary objectives of this committee are centered around ensuring quality education, fostering academic excellence, and conducting systematic audits to uphold institutional integrity.

The Academic and Audit Committee oversees curriculum development, program reviews, and academic policies to ensure they align with national and international standards. It evaluates the effectiveness of teaching methods, assessment processes, and the overall educational experience to enhance the quality of education provided.

Additionally, the committee conducts regular audits to assess compliance with academic and financial regulations, ensuring transparency, accountability, and ethical practices within the institution. It collaborates with internal and external stakeholders to address any areas of improvement, making data-driven decisions to enhance overall institutional efficiency. By maintaining a robust academic framework and ensuring adherence to ethical standards, the Academic and Audit Committee contributes to the credibility and reputation of GEMS Arts and Science College. Its objectives align with the institution's commitment to providing a high-quality education, fostering continuous improvement, and meeting the evolving needs of students in a dynamic academic landscape.



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 GEMS ARTS AND SCIENCE COLLEGE
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ACADEMIC AND AUDIT COMMITTEE		
POSITION	NAME	DESIGNATION
Chairman	Dr.Naveen Mohan	Principal
Convenor	Dr. Sijimol.k	Assistant Professor, PG Department of General Biotechnology


27. INFORMATION AND PUBLICATION COMMITTEE

The Information and Publication Committee at GEMS Arts and Science College serves as the communication hub of the institution, playing a crucial role in disseminating information and showcasing the academic and extracurricular achievements of the college community. The primary objectives of this committee revolve around efficient information management, effective communication strategies, and the creation of engaging publications. The committee oversees the creation and distribution of newsletters, brochures, and other publications that highlight academic achievements, research endeavours, and noteworthy events within the college. It ensures that accurate and timely information is communicated to students, faculty, staff, and external stakeholders through various communication channels.

Moreover, the Information and Publication Committee is responsible for managing the college's online presence, including the official website and social media platforms. It aims to enhance the college's visibility, showcase its academic prowess, and create a positive online image. By fostering transparent communication and showcasing the vibrancy of academic life, the committee contributes to the overall image and reputation of GEMS Arts and Science College. Its objectives align with the institution's commitment to effective communication, creating a sense of community, and promoting the achievements and activities that shape the college's identity.

INFORMATION AND PUBLICATION COMMITTEE		
POSITION	NAME	DESIGNATION
Chairman	Dr. Naveen Mohan	Principal
Convenor	Ms. Smitha Promod	Librarian




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